OSWAYO VALLEY MIDDLE/HIGH SCHOOL

STUDENT HANDBOOK & PLANNER

2016 / 2017

Alma Mater

In a pretty valley rimmed by hills so blue,
Sitting in the pathway that the Red Men knew,
Seaward dancing, Sunlight glancing,
The Oswayo flows. Oswayo Valley
When the years have come and gone,
And softly singing, In our mem'ry ringing,
Comes this dear old song.
Then in our dreaming, Happy days we
Knew, Honor high and praise we sing, Love and
Loyalty we bring Our High School, to you!

WELCOME TO OSWAYO VALLEY MIDDLE/HIGH SCHOOL

OVSD MISSION STATEMENT:
Inspiring, developing, and empowering life-long learners to enrich the world

Oswayo Valley School District is an Equal Opportunity Employer

Dear Students and Parents:

Welcome to Oswayo Valley Middle/High School. This handbook is intended to help you become familiar with our school and its policies, procedures, rules, regulations, activities, and services.

Five important guidelines need to be observed:

- The health, safety, and welfare of all school students and school personnel are paramount.
- The educational process must not be disrupted.
- Everyone is responsible and accountable for their actions.
- A positive attitude and a good work ethic are important to achieve success.
- Communication with the school is both expected and necessary.

This handbook should be read and discussed by students and parents. The handbook is NOT all-encompassing. Specific questions may be addressed to the Oswayo Valley Middle/High School Administration.

We wish everyone the best as we begin another school year.

Sincerely,

Mr. Douglas Dickerson
Middle/High School Principal

This Agenda Belongs To:

NAME _____ GRADE _____

HOMEROOM _____

OSWAYO VALLEY SCHOOL DISTRICT
2016-2017 SCHOOL YEAR CALENDAR

JULY

S	M	T	W	T	F	S
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31						

AUGUST

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SEPTEMBER

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DECEMBER

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JANUARY

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MAY

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JUNE

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July 4 ..... Holiday – Offices Closed
August 22 ..... In-Service Day
August 23 ..... Act 80 Day - No School for Students – Evening Meet the Teacher 5:30-7:30
August 24 ..... Act 80 Day – No School for Students
August 25 ..... First Day for Students
September 5 ..... Labor Day - Schools and Offices Closed
October 7 ..... Schools and Offices Closed
October 10 ..... In-Service Day / No School for Students
November 3 ..... Evening Parent Conferences
November 4 ..... Act 80 Day - Parent Conferences – No School for Students
November 23 ..... Early Dismissal
November 24-28 ..... Thanksgiving Break – Schools and Offices Closed
December 22 ..... Make-Up Day #1
December 23-January 2 ..... Christmas / New Years Break/ Schools and Offices Closed
January 3 ..... School Resumes
January 16 ..... In-Service Day – No School for Students
February 17, 20 ..... Make-Up Days #2 and #3
March 17, 20 ..... Make-Up Days #4 and #5
April 14-17 ..... Good Friday/Spring Break/Schools and Offices Closed
April 18 ..... Make-Up Day #6
May 29 ..... Memorial Day – Schools and Offices Closed
June 1 ..... Early Dismissal/Last Day of School for Students
June 2 ..... In-Service Day
June 2 ..... Commencement

Make-up Days
December 22
February 17, 20
March 17, 20
April 18

Act 80 Days
August 23, 24
November 4

In-Service Days
August 22
October 10
January 16
June 2

End of Marking Period
October 27
January 13
March 24
June 1

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Oswayo Valley Middle/High School
2016-17 Bell Schedules

Description	Regular Bell Schedule	**2 Hour Delay	AM Activity
Teachers in Classrooms	7:55	9:55	7:55
Breakfast	7:40 – 7:55	None	7:40 – 7:55
Breakfast Dismissal To Lockers	7:55 - 8:00	9:55 - 10:00	7:55 - 8:00
Period 1	8:00 – 8:46	10:00 - 10:35 (35)	8:00 - 8:37 (37)
Period 2 **	8:49 - 9:34	10:38 - 11:12 (34)	8:40 - 9:17 (37)
Period 3 **	9:37 - 10:22	**	9:20 – 9:57 (37)
Period 4 **	10:25- 11:10	**	10:00 - 10:37 (37)
AM Activity			10:40 - 11:12 (32)
Middle School/CTC Lunch	11:13 - 11:47 (34)	11:15 – 11:47 (32)	11:15 - 11:47 (32)
Period 5 (High School)	11:13- 11:58	11:15 - 12:00	11:15 - 12:00
Period 5 (Middle School)	11:50 - 12:35	11:50- 12:35	11:50 - 12:35
High School Lunch	12:01- 12:35 (34)	12:03 – 12:35 (32)	12:03 – 12:35 (32)
Period 6	12:38 – 1:23	12:38- 1:23	12:38 – 1:23
Period 7	1:26 – 2:11	1:26- 2:11	1:26 – 2:11
Period 8	2:14 – 3:00 (46)	2:14- 3:00 (46)	2:14 - 3:00 (46)
Student Dismissal	3:00	3:00	3:00

Note-2 hour delay schedules will alternate, as needed, the periods that will take place in the morning.

OSWAYO VALLEY SCHOOL BOARD OF DIRECTORS

Mr. Kevin George..... President - Region I
Mr. Ted Henry ..... Vice-President - Region II
Mrs. Kimberley Voorhees ..... Treasurer - Region II
Mrs. Jackie Fosmer ..... Board Secretary (non-voting member
Mr. Mitch DeLong ..... Region III
Mr. Michael Filer ..... Region III
Mr. Don Leilous..... Region I
Mr. Douglas Resig ..... Region I
Mrs. Jill Resig ..... Region I
Mrs. Diane West ..... Region III

OSWAYO VALLEY STAFF
DISTRICT OFFICE

Dr. Michele Hartzell ..... Superintendent
Mrs. Jackie Fosmer ..... Business Manager
Mrs. Christi Stedman ..... Admin. Assistant to Superintendent
Mrs. Carolyn Fugate ..... Elementary Principal
Mr. Douglas Dickerson ..... MS/HS Principal
Mr. Trent Bryant ..... Maintenance Supervisor
Mrs. Sharron Gustin ..... Food Service Director

OSWAYO VALLEY MIDDLE / HIGH SCHOOL

ADMINISTRATIVE/GUIDANCE/OFFICE STAFF

Mr. William Howard..... Activities Director
Mrs. Jane Perkins (SAP)..... Guidance Counselor
Ms. Amy Jacob ..... Special Education Supervisor
Ms. Monica Williams ..... Intensive Case Manager
Mrs. Grace Bernhard..... Principal/Attendance Secretary
Mrs. Nedra Gross..... Guidance/Special Services Secretary
Mr. John Turek..... Network Admin./Technology Support
Mrs. Amy Unverdorben..... Activities/Maintenance Secretary

SUPPORT STAFF

Ms. Eileen Bell..... Custodian
Mrs. Debra Fetzer..... Inclusion Aide (6-8)
Mr. Gene Freelove..... Custodian
Ms. Christina Gaus..... Cafeteria Staff
Mrs. Jennie Glogouski ..... Cafeteria Staff
Mrs. Gladys Martin..... IU Classroom Aide
Mrs. Paula Moyer..... Inclusion Aide (9-10)
Ms. Mary Devlin..... Cafeteria Staff
Mrs. Rachael Kellogg..... Cafeteria Staff
Mrs. Tricia Olmstead ..... Cafeteria Staff
Mrs. Amber Costello ..... IU Classroom Aide
Mrs. Kim Robinson ..... IU Classroom Aide
Mrs. Rosita Simons ..... Custodian
Mrs. Cheryl Wheaton ..... Inclusion (6-8)/Cafeteria Aide

PROFESSIONAL STAFF

Mr. Jon Anderson..... Technology Education
Mrs. Jennifer Burt..... Mathematics
Mrs. Kathryn Cook..... English/Gifted
Mr. Clark Cummings..... MS Math/HS Social Studies
Mrs. Risha Johnson..... Cooperative Education
Mr. Bruce Kemp..... Science
Mrs. Nicole Matthews..... School Nurse
Mrs. Amy Metcalf..... Inclusion Teacher (9-12)
Mr. Craig Moshier..... Science
Mrs. Megan Moshier ..... Family & Consumer Sciences
Mr. Lance Newton..... Health & Physical Education
Mr. Tyler Payne..... I.U. Life Skills
Mrs. Lorraine Poirier..... English/Spanish/French
Ms. Sarah Rhodes..... Library
Ms. Lynzie Rinamon..... Art
TBD ..... Business/Computers
Mr. Jospeh Smelko..... Social Studies
Mr. Ben Smith ..... Music (Band/Choir Director)
Ms. Rebecca Smith ..... Mathematics
Ms. Elizabeth Wilson..... Social Studies
Mrs. Kristen Thompson ..... Inclusion Teacher
Mrs. Regina Tkacik..... ES/MS Science

The Oswayo Valley School District does not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities opr operations. These activities include, but are not limited to, hiring and firing staff, selection of volunteers and vendors, and provision of services.

OVMS/HS 2016-2017 SCHOOL CALENDAR

(Dates subject to change)

Aug. 25, 2016 .....First Day for Students
Sept. 5 .....Labor Day - No School
Oct. 7 .....Schools and Offices Closed
Oct. 10 .....Columbus Day-No School (In-Service Day)
Oct. 27 .....End of First Marking Period
Nov. 3 .....Parent-Teacher Conferences - Evening
Nov. 4 .....Act 80 Day - Parent Conference - No School for Students
Nov. 23 .....Early Dismissal
Nov. 24 - 28 .....Thanksgiving Break - Schools and Offices Closed
Dec. 22 .....Make-up Day #1
Dec. 23 - Jan. 2 .....Christmas/New Year's Break - Schools and Offices Closed
Jan. 3 .....School Resumes
Jan. 13 .....End of Second Marking Period
Jan. 16 .....In-Service Day - No School for Students
Feb. 17, 20.....Make-Up Days #2 and #3
Mar. 17, 20.....Make-Up Days #4 and #5
Mar. 24 .....End of Third Marking Period
April 14 -17 .....Good Friday/Spring Break - Schools and Offices Closed
April 18 .....Make-Up Day #6
May 29 .....Memorial Day - Schools and Offices Closed
June 1 .....Early Dismissal - Last Day of School for Students
June 2 .....In-Service Day
June 2 .....Commencement (7:30 PM)

Please refer to the on-line activity calendar for a detailed listing of all school functions.

Oswayo Valley School District
2016-2017 Standardized Assessment Plan

Middle School

6	PSSA PSSA	State Assessment-English Language Arts State Assessment-Math	April 3-17, 2017 April 24-28, 2017
7	PSSA PSSA	State Assessment-English Language Arts State Assessment-Math	April 3-17, 2017 April 24-28, 2017
8	PSSA PSSA PSSA Keystone	State Assessment-English Language Arts State Assessment-Math State Assessment - Science State Assessment - Algebra	April 3-7, 2017 April 24-28, 2017 May 1-5, 2017 May 15-26, 2017

High School

9	Keystone	State Assessment - Algebra	May 15-26, 2017
10	Keystone Keystone	State Assessment - Biology State Assessment - Literature	May 15-26, 2017 May 15-26, 2017
11	PSAT ASVAB	College Entrance Career/Interest/Ability	October 19, 2017 November 2, 2017

***College bound juniors and seniors should arrange to take the SAT and/or ACT.*
***Keystone Re-take Exams will be given December 5-16, 2016.*
Test dates, locations, and applications are available in the Guidance Office, or log on to www.collegeboard.com or www.act.org.

GENERAL INFORMATION

ADMINISTRATIVE DISCRETION

The building administrator may, at his/her discretion, alter procedures in accordance with district policy as adopted by the Oswayo Valley Board of School Directors for the benefit of the student body.

AUTHORITY OF THE FACULTY

The administration and faculty at Oswayo Valley Middle/High School are authorized by the Pennsylvania School Code to exercise the same authority in supervising our students as their parents. The Oswayo Valley Middle/High School administration and faculty may take whatever reasonable action is necessary to maintain a safe, orderly, non-disruptive school environment.

BOARD MEETINGS

All students, residents, parents, and guardians are invited and encouraged to attend the school board meetings held the second Monday of each month or the planning meetings held on the first Monday of the month. If you wish to be placed on the agenda, contact the Superintendent ten (10) days in advance of the meeting.

CAFETERIA RULES

All students are expected to eat in the school cafeteria. A closed lunch program will be in effect - no take-out food ordered from outside the school is allowed to be delivered or consumed in the cafeteria. Faculty members, adults, and CTC students are given priority in the cafeteria lines at all times. Specific additional guidelines for the cafeteria will be administered by the staff lunch monitors. Students may not remove food of any type from the cafeteria. Only beverages in sealed containers may be brought into the cafeteria.

COMPLAINT PROCEDURE

The Board of Education established a means to reconcile differences between the home and school in board policy #219. The key lies in communication between the parties involved. The first point of contact is with the staff member involved. If not resolved, the parties may appeal to the next level of the chain of command. It is hoped that resolution can occur at the lowest level possible.

DRAFT REGISTRATION

Federal law requires men between the ages of 18-26 to register with Selective Service within 30 days of their 18th birthday. If more convenient for the individual, he MAY complete the Registration Form BEFORE his 18th birthday. His registration will be recorded when he is eligible to be registered.

Schools are required by law to provide names to the military for recruiting and mailing purposes. Students may have their name left off this list if they notify the Superintendent in writing.

DRESS GUIDELINES

Personal appearance should not be disruptive to the normal educational process. When, in the judgment of the administration or their designees, a student's appearance at school and/or school related events and activities becomes a disruptive factor, a safety hazard, or exhibits impropriety, appropriate steps will be taken to correct the situation.

The following regulations concerning dress and grooming are deemed necessary in order to comply with the requirements of personal appearance.

Clothing Not Permitted:

a. Shorts, skirts, and dresses must reach the end of the student's fingertip with the arm extended downward and shoulders relaxed. Skorts must be loose-fitting and meet the skirt-length requirement. Tops that reveal excessive cleavage are not permitted. Strapless tops are prohibited.
b. Pants having excessive holes or rips above the knees.
c. Muscle shirts, half shirts, midriff shirts, or net shirts are not permitted. Clothing that exposes the torso is not permitted.
d. Boxer shorts of any kind as an outer garment.
e. Hats, caps, visors, bandanas, or head bands.
f. Apparel displaying vulgar, obscene, profane, or suggestive lettering or wording.
g. Apparel advertising or promoting the use of drugs/alcohol/tobacco.
h. Clothing that exposes the undergarments.

Pants and shorts may not be worn below the waist level at any time, even if covered by a sweatshirt, shirt, or blouse. Students participating in physical education classes or in extra-curricular activities are required to wear the clothing detailed by the physical education department or the director or advisor of the particular extra-curricular activity. Additionally, CTC students must conform to the dress code of their respective shops.

EMERGENCY SCHOOL CLOSING

In the event the Oswayo Valley School District must close because of incle-ment weather or any other reason, the District will attempt to call the homes of students with telephones via our automated OneCall Now system, when available. In addition, the following media outlets will be notified.

WFRM	Coudersport	FM 96.7
WPIG	Olean	FM 95.7
WHDL	Olean	AM 1450
WHKS	Port Allegany	FM 94.9
WJQZ	Wellsville	FM 93.5
WIVB	Buffalo	Channel 4
WGRZ	Buffalo	Channel 2
WKBW	Buffalo	Channel 7

School Closings will also be posted @ www.cancellations.com.
Athletic and Activities announcements will be posted @ www.cancellations.com.

FIELD TRIPS

Students are expected to participate in field trips offered as part of a credited class.

Some class trips (such as the 8th grade and 12th grade trips) include specific participation requirements. Attendance on these trips depends on the student's ful-

fillment of conditions described by the staff advisors. Students failing to meet those obligations forfeit the privilege of attending the trip.

FOOD AND DRINK

The consumption of food and drink is limited to the cafeteria during specified meal times, unless an exception has been granted by the administration. Students will not be permitted to keep any open containers in their lockers for drinking or eating throughout the school day. Beverages, with the exception of water, are to be consumed only in the cafeteria. Any container is subject to seizure by the administration if reasonable suspicion exists that the container contains unauthorized substances and/or for a violation of school rules.

HEALTH ROOM / ILLNESS / FIRST AID

A student should not report to school if his or her temperature is 100 degrees or over. This child should remain at home until the temperature is below 100 degrees for twenty- four hours without the use of fever reducing medication like Tylenol or Ibuprofen.

Students who become ill during the day must secure a pass to the nurse from a staff member and then report directly to the nurse's office. If a pupil is injured or becomes seriously ill while at school, the school nurse is the only school official qualified for determining whether a student should be sent home due to serious illness or injury. The school nurse will contact the parent. Students should not call home first. After the parent is reached, it will become the parent's responsibility to come to school to transport the pupil and arrange for further care as necessary.

The school nurse cannot dispense internal medications, such as Tylenol, to school children without parent's permission. Please sign the emergency card indicating which medication your child is permitted. Prescription medication will be dispensed by the school nurse after the authorization for medication during school hours form is signed by a parent. All medication should be in the original pharmaceutical container plainly marked with the student's name, name of the medication, dosage, and the time to be administered.

HOMEBOUND INSTRUCTION

Physicians occasionally submit a written request for a student to be placed on homebound instruction for medical reasons. The request must give the specific reason(s) for the homebound instruction and the expected duration of the instruction. Students on homebound instruction are not allowed the privilege of participating in or attending school sponsored extra-curricular activities.

LOCKERS & SCHOOL LOCKS

Two lockers are assigned to each pupil: one hall locker and one gym locker. Students are to occupy only those lockers assigned to them.

Students should be aware that lockers are school property and subject to search, at any time, when deemed necessary by school officials or other authorities directed by school officials. The administration reserves the right to remove anything which is contrary to school rules or is detrimental to the school's orderly function. **BOOK BAGS AND GYM BAGS ARE TO BE KEPT IN LOCKERS AT ALL TIMES.**

Only school locks may be used on school lockers. Non-school locks may be cut off for safety reasons at the student's expense. Locks for hall and gym lockers

are available in the main office. A deposit of $5.00 will be charged for each lock. **All students are encouraged to get a school lock and keep their lockers secured at all times.** This lock can be used on your locker until you graduate or leave our school. When you leave or graduate, you may turn in your lock and your deposit will be reimbursed.

LOITERING

Students not participating in an extra-curricular activity or not supervised by a staff member must be out of the building by 3:10 p.m. Students are not to loiter in or around the building before 7:30 a.m. or after 3:10 p.m. This includes the student and faculty parking areas.

MEAL PLAN

The Oswayo Valley School District serves breakfast and lunch each school day. A school breakfast consists of a main entree, milk, fruit or juice. A student must purchase at least two items to make it a qualifying paid, free, or reduced breakfast. The cost for a school breakfast is $.30-reduced and $1.05-paid. A school lunch consists of a main entree, bread, milk, vegetable, fruit, or juice. A student must purchase at least three items to make it a qualifying paid, free, or reduced lunch. One item must be fruit or vegetable to qualify as a complete lunch. The student cost for a school lunch is $.40 - reduced and $1.95 - paid. Extra entrees are $1.20 each.

The cafeteria has a computer operated management system. Under this system the following procedures have been established:

1. Each student is issued an account number upon entering Oswayo Valley.
2. Parents/Guardians should send money for their child's account on the first day of each week. We highly recommend deposits in the form of a check. The cafeteria is not liable for cash deposits. Students should make deposits between 7:45 a.m. and 8:00 a.m. in the cafeteria. Money can be sent for the week, month, or year. All checks should be made payable to the "Oswayo Valley School Cafeteria Fund."
3. Money deposited is credited to the student's account and registered as such on the computer.
4. Total daily purchases (i.e., breakfasts, lunches, and extra items) are subtracted from the student's account.
5. **MEAL CHARGING IS NOT ACCEPTABLE. PAYMENT FOR ALL MEALS REMAINS THE RESPONSIBILITY OF THE PARENTS OR LEGAL GUARDIANS.** If a student's account is low, the cashier will give a verbal notice to the student informing the student that their account balance is low. If an emergency arises, students will be allowed to charge a meal. If a student's account shows a negative balance, the cashier will notify the student that they are to purchase meals only. If a student's account shows a negative balance of $5.00 or more, the student's account will be charged and the student will receive a meal with a peanut butter and jelly sandwich, which replaces the main entree. Negative balance letters are sent out weekly with the students. The POS system will not allow charges over a negative $10.00; students at that point will need to carry their lunch. Student accounts can now be accessed through the MMS programs for parents/guardians to see what students have purchased and the deposits that were made. Parents/guardians can also make deposits on-line. If the cafeteria fund is not reimbursed for outstanding debts in a timely fashion,

the debt information will be forwarded to the Superintendent of Schools.

6. Students who bring their own lunch may purchase milk and other a la carte items, using cash, or their lunch accounts if there are sufficient funds available.
7. When a student leaves Oswayo Valley and they have a cafeteria account balance of over $1.00, the student will receive a refund if a forwarding address is provided. It is the parent's responsibility to make sure all cafeteria debts are paid prior to a student leaving, moving, or dropping out. If the parent/guardian does not take care of this responsibility, a copy of the amount owed will be forwarded to the school district in which the student will be attending.
8. Upon completion of a student's education at Oswayo Valley, the parent/guardian has the choice of receiving unused funds or transferring the funds to a sibling's account. It is the parent's/guardian's responsibility to inform the Food Service Director of their refund decision.
9. If the cafeteria fund receives a NSF notice from the bank, the parent/guardian is responsible for the amount of the check and the cafeteria's charge for the bank fee. Upon receipt of notification from the bank, the Food Service Director will contact the parent/guardian of this situation. Repayment must be made within a two week period. The district is willing to work out a payment schedule. After the two week grace period, if payment is not received, all information will be forwarded to the Superintendent of Schools.
10. If you have any questions regarding your child's account, please contact the Food Service Director at 814-260-1701, ext. 5.

Free or reduced meals are available for those families who qualify. Applications are distributed to every student at the beginning of the school year. However, if during the school year a family experiences financial burdens, please contact the school for a free and reduced application as your child may qualify to receive free or reduced meals. The school district is always willing to reasonably accommodate our students' needs. All applications and status for free and reduced meals are kept confidential. Parents with Internet access may apply for free and reduced meals at www.compass.com.

This facility is operated in accordance with the United States Department of Agriculture Policy, which prohibits discrimination on the basis of race, color, sex, age, handicap, religion, or national origin. Any person who believes he/she has been discriminated against in any U.S.D.A. related activity should write to:

Food and Nutrition Service
3101 Park Center Drive
Alexandria, VA 22302

MMS PORTAL (PARENT/STUDENT)

The Oswayo Valley School District utilizes the MMS Portal for many functions. There are four portals available to the district: Parent, Student, Teacher, and Staff. The portals offer a variety of important information to our users. Information available includes: Grades, Scheduling, Discipline reporting, Attendance reporting, Announcements, and the Lunchtime program.

Grades: In Parent/Student Portals, users have access to real-time grades. You are able to view assignment grades, current quarter average, missing assignments, currently due assignments, notes from the teacher (either a personal note

on a specific assignment or a message to the whole class), as well as retrieve any attachments you may need to complete the assignment.

Grade Reporting: Under the menu tab 'Grades' in the portal, you will be able to access the most recent report cards and transcripts. Paper copies of progress reports and report cards are no longer sent home. For those families that do not have internet access please contact the Guidance Office for other arrangements.

Scheduling: Under the menu tab 'Schedule', users are able to view their current schedule. Also, once a year, more options are opened that enable students and parents to complete their course enrollment for the upcoming school year. Paper copies of schedules are no longer sent home. For those families that do not have internet access please contact the Guidance Office for other arrangements.

Discipline Reporting: Under the menu tab 'Discipline', you are able to view all reported infractions, detentions, and suspensions for your account.

Attendance Reporting: Under the menu tab 'Attendance', users have the option to view a Daily History report or a Totals report. The Daily History report provides specific dates that a student was not in attendance for the full day. The Totals report will give you a summary of days missed.

Lunchtime: With the addition of the Lunchtime program, parents are now able to see how much money a student has in their cafeteria account, what items the student has bought, make a deposit, sign up for auto-generated e-mails for account limit notifications, and also sign up for automatic deposits.

If you have issues with logging into the portal, please contact the Guidance Office.

PHYSICAL EDUCATION

Students will not be penalized for non-participation while on a doctor's medical excuse. All medical excuses must be in accordance with school guidelines and from a practicing physician and on file in the nurse's office. Long and short-term medical excuses will result in an appropriate written or physical alternative activity which may include providing assistance to the teacher for grading purposes.

While on a medical excuse, the student who may not participate in physical education class may not participate in any interscholastic athletic practice or competition nor in intramurals/open gyms until released from the medical excuse. Students will not be excused from participating in class due to participation in an extra-curricular activity unless excused by the principal.

PUBLIC DISPLAY OF AFFECTION

In the interest of good taste and common courtesy, students are to limit public displays of affection to hand holding. Hugging, kissing, embracing, or exhibiting other physical contact in the school building, on school buses, on school property, or at school-sponsored events is not permitted.

SCHOOL SAFETY

The physical safety and well-being of Oswayo Valley students and staff forms the foundation of many guidelines in the building. A school's group setting restricts certain actions otherwise acceptable as an individual. Safety becomes an important factor in transporting students to and from school events, in curricular activities (e.g. Physical Education, Practical Arts, Science), and in recreational activities (e.g. Athletics, Programs).

A safe, positive school environment includes freedom from harassment. It is the policy of the district to maintain an educational environment in which harassment in any form will not be tolerated. Students are encouraged to report such incidents to administration.

Harassment includes, but is not limited to slurs, jokes, or other verbal, graphic, or physical conduct relating to an individual's race, color, religion, ancestry, sex, national origin, age, or handicapping condition.

The following are some examples of unlawful harassment: sexual advances, touching of a sexual nature, graffiti of a sexual nature, displaying or distributing sexually explicit drawings, pictures, and written materials, sexual gestures, sexual or dirty jokes, pressure for sexual favors, touching oneself or others sexually, or talking about one's sexual activity in front of others, spreading rumors about or rating other persons as to a sexual activity or performance.

STUDENT SEARCHES

The Oswayo Valley Administration reserves the right to search the school and its grounds. This includes lockers and automobiles. Students are to have no expectation of privacy with regard to lockers or vehicles parked on school property. Searches may be unannounced and may utilize canines to detect contraband such as stolen items, drugs, alcohol, and weapons. Legal authorities may assist the administration during a search.

A student's person and/or personal effects (including backpack, purse) may also be searched whenever a school official has reasonable suspicion that a student is in possession of illegal and/or unauthorized material. A student's failure to permit and/or cooperate with a search will be grounds for immediate disciplinary action including suspension from school and law enforcement notification.

STUDY HALLS

Study halls will be quiet and used primarily for the purpose of completing school assignments, homework, silent sustained reading, or other quiet projects. Teachers in charge of study halls will assign permanent seats to all students. Students are required to bring school work with them to study. If they do not have school work, they are to bring appropriate reading materials to each study hall.

SURVEY POLICY

Any effort to obtain information from a student in the form of survey, analysis, or evaluation that reveals information concerning the following information must have the prior written consent of the parent or student (if the student is an emancipated minor):

A. Political affiliations;
B. Mental and psychological problems potentially embarrassing to the student or his family;
C. Sex behavior and attitudes;
D. Illegal, anti-social, self-incriminating, and demeaning behavior;
E. Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program.)

TECHNOLOGY & CELL PHONES

Oswayo Valley Middle/High School prohibits student use of personal cell phones and personal electronic devices except in certain specified situations.

With the advent of texting and phone cameras, cyber bullying and cyber harassment has increased nationwide. In an effort to protect the learning environment and to protect our students, the Oswayo Valley Middle/High School has adopted the following guidelines.

- Personal electronic devices are to be turned off and kept out of site in classrooms during the school day (8am- 3pm) except for when a teacher has granted specific permission to students to use the device for a specific educational purpose.
- Failure to surrender a phone when a student is observed in violation of this policy will be considered an act of insubordination and the student will face immediate disciplinary action.
- No pictures or videos are to be taken at any time using cell phones or personal electronic devices while in school.

Be advised that you assume the risk if you bring an electronic device to school.

The district is pleased to offer our students access to a high speed computer network for the internet and electronic mail. To gain access to e-mail and the internet, all students must obtain parental permission as verified by signatures on a release form. The students will also be asked to sign a personal agreement to follow the school district's procedures. (See the **"Intranet and Internet Contract"** Signatory Page.) You will have access to the internet until September 30 to give you time to get your signed consent form into the office.

Students are responsible for appropriate behavior on the school's computer network just as they are in a classroom or activity. General school rules for behavior and communications apply.

Network storage areas will be treated like school lockers. Network administrators and/or the administration will review daily logs to maintain security integrity and to ensure students are using the system responsibly.

Be prepared to be held accountable for your actions and for loss of privileges if the Rules of Appropriate Use are violated.

TELEPHONE USE

Telephones in the office and throughout the school are for school business – not personal phone calls. School phones may only be used for emergency purposes and be approved by the main office.

TEXTBOOKS

Upon issuing you a textbook, teachers will record the number and condition of the book. This recorded information will be retained for each book. Students will be required to pay for a lost or damaged text book before receiving a replacement. Students will pay the full value of the replacement cost for the lost book.

TRANSPORTATION

Bicycle racks are provided for the students' convenience by the bus loading area. It is recommended that students have locks for their bicycles. The school is not responsible for theft or damage to bicycles while on school property.

Driving to school is a privilege extended to those students who have their parents' permission to drive and who agree to abide by the school's student driving regulations. Students must register each car and display the office-issued permit on the dash or visor of the car. Students **may not revisit** their vehicles during the school day without the approval of the building administration. Parking is limited to the designated areas.

CTC students may drive to the Career Center only in rare instances. Permission must be granted from both the CTC and the Oswayo Valley administration for a student to drive to the CTC. NO PASSENGERS are ever permitted.

VALUABLES

Students are encouraged to bring to school only those things necessary to function during the school day. The school cannot be held responsible for money or valuables lost at school.

WORKING PAPERS

Working papers are available in the Guidance Office for students employed in Pennsylvania. These are available at no charge and may be issued to any student fourteen or older. When applying for working papers, students need to bring their birth certificate or driver's license as proof of age.

Students employed or seeking employment in New York State must go to a New York school to obtain the necessary working papers. Be advised that in accordance with Pennsylvania state law, students that cannot maintain adequate academic progress may have their working papers revoked.

ACADEMICS

Planning a program of study for successful completion of graduation requirements should involve careful consideration by the student and parents and should be made on the basis of a student's interest, abilities, and career goals. It is advisable to work closely with the Guidance Department in the selection of courses.

Some instructional areas such as art, music, family and consumer sciences, and technical education require the use of materials which are to be purchased by the student.

HIGH SCHOOL PROGRAM

Student Classification

Grade level courses should be taken in the sequence in which they are offered.

a. To be classified as a freshman (9th grade), a student must successfully complete eighth grade.
b. To be classified as a sophomore (10th Grade), a student must have accumulated a minimum of six (6) credits prior to the start of the school year.
c. To be classified as a junior (11th Grade), a student must have accumulated a minimum of thirteen (13) credits prior to the start of the school year.

d. No student shall be considered a member of the senior class (12th Grade) unless the student has, prior to the start of the academic senior year, a sufficient number of credits which added together with number of credits being taken during the student's senior year would make the student eligible to graduate at the next commencement ceremony.
e. Students failing to meet the graduation requirements have one (1) year from the date of their class graduation to complete the requirements for an Oswayo Valley Diploma, (example: summer school).
f. The administration reserves the right to assign students to a grade level classification based on individual circumstances.

Graduation Requirements

To graduate from Oswayo Valley Middle School/High School, a student must successfully complete the requirements of their individualized educational program and/or the following:

a. CULMINATING PROJECT

Each student in the graduating class of 2017 will complete a culminating project. Students must successfully complete a written paper and an oral/visual presentation of his/her culminating project according to the following description:

(1) This project will require the student to utilize skills he/she obtained through the regular curriculum in order to encourage the following:
   (a.) Higher order thinking skills
   (b.) Problem-solving
   (c.) Analysis
   (d.) Logical sequencing
(2) The student will be required to demonstrate the knowledge gained by this project at the Senior Project Open House held in the spring.
(3) The student will be required to use individual skills based on his/her interests in life.
(4) This project will require the student to become more competitive, career-oriented, and marketable in the working world.

b. STATE TESTING

Beginning with the class of 2019, Pennsylvania students must show proficiency on the Keystone Exam areas of Algebra I, Biology, and Literature in order to meet graduation requirements. **Students unsuccessful on a given Keystone Exam must demonstrate proficiency through successful completion of district designed assessment in each Keystone specific area.** Students graduating in the year 2017 will be subject to this specific assessment. Identified special needs students may show proficiency by meeting IEP goals.

c. CREDIT REQUIREMENTS

(1) A high school diploma will be presented to students meeting the following (minimum) course credit requirements:

English ..... (4 credits)
Social Studies ..... (4 credits)
Math ..... (4 credits)
Science ..... (4 credits)
Health/Phys. Ed. ..... (2.4 credits)
Electives..... (Equivalent to meet total 27 credits)
Total ..... Equal or exceed 27 Credits

NOTE: Students must take at least one credit each school year in English, Social Studies, Math, and Science.

Course Changes / Drop Policy

Course selection should be a firm decision which is thoughtfully made by students after careful consultation with parents, teachers, and counselors. Prior successes, failures, special individual interests, aptitudes, and future college and career plans should be taken into consideration when a student plans a course pattern.

Final schedules will be released on the portal during the summer months. Requests for schedule changes will be granted only under certain circumstances and only during the opening two weeks of school.

The add/drop window will close on September 2, 2016.

Grading System

a. REPORT CARDS

(1) Report cards are issued at the end of each nine week marking period.

(2) At the end of each school year, all books must be returned and any other unfinished school business must be taken care of in a proper manner before the final report card will be released on the portal.

b. CUMULATIVE AVERAGE

(1) The cumulative average is a procedure for calculating a student's scholastic average on a scale of 0 to 100. It represents an average for the final grades earned where credit is given for subjects taken. The cumulative average begins with courses taken in the ninth grade. Students who transfer in from other schools will bring with them their current school average.

(2) Each course is assigned a value, called credit. Credits are based on the number of meeting times per week and the length of the course.

(3) The student with the highest cumulative average is ranked number one. If two students have the same cumulative average they will be assigned the same rank while the following number will be left unassigned.

(4) Weighted Grades- Certain high school courses carry a weighted grade percentage of 5%. Thus, a 90% earned grade will convert to a 95% for the purposes of class rank and grade point average. Check with the Guidance Department to review the courses each school year that will be weighted.

c. HIGH HONOR/HONOR ROLL

(1) The honor roll contains the names of students having an average of no lower than 87% for all courses that have numerical grades and the high honor roll contains the names of students having an average of 93% or better in all numerical grades. A student who receives an incomplete mark "I" or has a grade of 69% or less in any course is not eligible for either honor roll.

(2) A student who believes an error exists in either honor roll list should immediately report the discrepancy to the Guidance Department.

d. MARKING SYSTEM

(1) Students will receive a numerical grade for each course at the end of every quarter. The quarter, semester, and year-end grades will all be numerical averages. Work which is incomplete at the end of the fourth quarter will be given a "zero" for the incomplete assignments and averaged with other grades given during that quarter.

(2) The following system of marking applies:

90-100	Excellent (A)
80-89	Above Average (B)
70-79	Average (C)
65-69	Passing Below Average (D)
0-64	Failing, Unsatisfactory (F)
I	Incomplete
P	Passing, Pass/Fail Course
F	Failing, Pass/Fail Course
MD	Medically Excused in Physical Education
WP	Withdrew with Passing Grade
WF	Withdrew with Failing Grade

e. TESTING

(1) Teachers shall administer tests in their classes during each nine week marking period during the school year. Those tests should be progressive and comprehensive in nature by including information learned in previous course work. The tests shall be appropriate to the student's age and ability and consistent with the academic standards established by the Commonwealth of Pennsylvania.

Teachers shall use multiple assessment techniques to evaluate the student's progress including, but not limited to, reports, individual or group projects, discussions, homework, and teacher observation.

(2) Students shall receive a grade at the end of each nine week marking period. The final grade is the average for the four marking periods.

f. STUDENT PROGRESS

Students and parents can at any time access and monitor grades in any class by the using the assigned username and password and logging onto the MMS Student and/or Parent portal at oswayovalley.com (**NOTE:** Parents needing access to the MMS Portal should obtain a username and password from the Guidance Office.)

g. HOMEWORK

(1) Homework assignments should complement the school instruction. The assignments should develop student responsibility, good study habits, and organizational skills. Homework assignments should provide practice and reinforcement of skills already presented by the teacher, broaden areas of interest through enrichment, and provide an opportunity for parents to know what their child is studying.

(2) Homework should not interfere with the proper development of the student's health, nor should it interfere with the student's assuming responsibilities in the home.

(3) Assignments will be reviewed and returned within a reasonable amount of time, depending on each type of assignment.

(4) Teachers should discuss with the students the value and meaning of homework in each course at the beginning of the school year.
(5) No one subject should comprise too great a majority of homework assignments.
(6) Homework will not be assigned as busy work or as a form of punishment in any of the grade levels.

h. SUMMER SCHOOL

(1) Students who fail required courses may be allowed to attend summer school or participate in a correspondence course program in order to acquire the credit. To qualify for summer school the final course average may not be below a 50%. A maximum of two courses may be completed during summer school.
(2) Allowing summer school or correspondence course work to make-up for failed courses is at the discretion of the administration. The student is responsible for all costs, fees and transportation related to summer school programs.
(3) Students who successfully complete summer school or correspondence school requirements will receive a grade of 65% and course credit for the course taken.

i. ACADEMIC HONORS

Academic Letter and Jackets

- To earn a varsity letter, the student must be on the high or regular honor roll for quarter 4 of the previous school year and quarters, 1, 2, and 3 of the current school year. The student must not receive any incompletes during the school year on his/her report card.
- To earn a J.V. letter, same as above with the exception that students are in grades 7 and 8.

Graduation Honors

The top academic students in each graduating class will be determined by the final cumulative grade point averages and will be honored at the Senior Recognition Night and at commencement. The following awards will be recognized:

(1) 1st Honor (Valedictorian) - Highest cumulative average among academic students.
(2) 2nd Honor (Salutatorian) - Second highest cumulative average among academic students.
(3) 3rd Honor - Third highest cumulative average among academic students.

DUAL ENROLLMENT

Dual enrollment is a program where a student takes a course that awards both high school **and** college credit. Tuition will be assessed and must be paid to the college prior to commencing the college portion of the class.

REMEDIATION PROGRAMS

The Commonwealth of Pennsylvania currently requires all students to be proficient in math, reading, and writing as part of the Federal “Every Students Succeeds Act” (ESSA). Students are provided additional learning opportunities in order to improve

their skills in these critical areas. Programs offered after school and during the summer are voluntary. Remediation programs offered during the regular school day hours may be required for students depending on their Keystone and/ or PSSA results, especially if required for graduation.

ATTENDANCE

Pennsylvania Compulsory Education laws mandate enforcement of regular school attendance by students. Parents and students are responsible for the student's attendance.

Please be aware that all absences and tardies appear on the permanent record of a student. This record may be critical when seeking college admission and employment. The compulsory school age in the Commonwealth of Pennsylvania is that period of the child's life from the time the child's parents elect to have the said child enter school, which shall not be later than the age of 8 until the age of 17. The state law is strict in regard to children's absences.

Excessive absences can result in failure, denial of credits, and possible retention. Although the school keeps parents informed of excessive absences so that lower grades or failures should not come as a surprise, it should be understood that the legal responsibility for attendance rests with the student and parent(s)/ guardian(s).

ABSENCE GUIDELINES

1. If a student is to be absent from school, the parent/guardian should call the school (260-1701) the morning of the absence prior to 8:30 a.m. Assignments can be accessed via the MMS Parent/Student portal on the internet.
2. Prior to the start of school on the day a student returns from absence(s), he/she must submit a written excuse signed by the parent/guardian to the Main Office. The attendance secretary will then issue you an Excuse Slip for Absences. This excuse slip indicates whether the absence is excused for a lawful reason or if it is unlawful and/or unexcused. If the absence is excused, the student will be given the number of days equal to the days of excused absence to make-up their missed work. It is the responsibility of the student to ascertain the assignments missed.
3. In accordance with Pennsylvania state law, if a student has been absent more than ten (10) days total for the school year a doctor's excuse is required to verify your absence(s) for any additional absence(s). **Thus, a maximum of ten (10) cumulative lawful absences verified by parental notification shall be permitted during a school year.** The only absences that are exempt from the "10 day rule" include absences in which a student has submitted a doctor's excuse, a pre-approved Educational Trip, or a specific, urgent reason for absence that is approved by the building principal. The principal reviews long-term illnesses and habitual absenteeism on an individual basis.
4. The following conditions constitute reasonable cause for absence from school :
   - Illness
   - Quarantine
   - A death in the family
   - Family emergency
   - Confirmed medical or legal absence

- Religious holidays
- Certain appointments that cannot be scheduled during non-school hours
- School activities approved by the administration
- School approved, authorized educational trips
- Visitation to colleges/universities
- Suspension from school
- Impassable roads

5. Illegal/ Unexcused absences include, but are not limited to:
   - Not knowing there was school
   - No clean clothes to wear
   - Missed the bus
   - Went out of town
   - Overslept
   - Baby-sitting
   - Work
   - Vacation (unless approved in advance)
   - Hunting or fishing (unless approved in advance)
   - Haircut
   - Shopping
   - Personal reasons
   - Car problems
   - Because my cousin is visiting (or any other relative)
6. If no written excuse from the parent or guardian is presented by end of the third day following your return to school, the days absent will be considered unlawful or unexcused.
7. **Family Educational Trips**- The district recognizes that situations arise when students must visit colleges, travel, or go on vacations with parents. When absences are considered educational in nature, students can be excused. The proper procedure is as follows:
   - To be considered for a lawful excuse, an "Educational Field Trip" (EFT) form must be completed and submitted to the office prior to the trip for approval. These forms are available in the Main Office. To be excused, the parents must indicate the "educational" benefits for the requested date(s). NOTE: A request for an EFT may be denied in cases where students are in poor academic standing or have poor attendance.
   - The student is responsible for securing signatures on the form from his/her teachers.
   - The form must be returned to the MS-HS Office prior to the trip.
   - Students will be responsible for making-up missed school work.
   - Per Board policy #204, family educational trips must be approved by the Superintendent or designee.

A maximum of 15 days will be excused each school year for educational trips. All absences for educational trips, regardless of their length, will count toward this 15 day limit. Absences in excess of the 15 day limit will be marked unexcused. In extenuating circumstances, approval may be granted by the administration for additional days. Educational trips taken without prior approval will result in unexcused absences for the days missed. Teachers are not required to provide assignments, make-up examinations, etc., for unexcused absences.

8. If a student becomes ill at school, the student must see the school nurse. If the school nurse determines that a student is ill and should be sent home, the time missed will be marked excused. However, any student circumventing seeing the nurse and calling home without the nurse's medical recommendation will be marked unexcused or unlawful.
9. A student who arrives to school less than 45 minutes after the start of school will be marked tardy. However, if the student misses between 45 minutes and four (4) hours, a half (1/2) day absence will be assigned. If the amount of time is more than four (4) hours, then the student would be marked absent all day.
   a. **Students Less than 17 Years Old**:
      i. First Offense: Attendance Letter mailed home.
      ii. Second Offense: Attendance Letter mailed home.
      iii. Third Offense: Parents will be served with a legal notice indicating that there have been three (3) days of unlawful absences.
      iv. Additional Offenses:
      (State Code 1333) Citations will be served through the local district judge's office. (NOTE: Each unlawful absence may result in substantial fines up to $300 per day plus court costs may be imposed by the district magistrate.)
      v. Concurrent with the filing of the first citation, a referral will be made to Children and Youth Services for the respective county of residence.
      vi. Parents may be required to participate in conferences at school to develop a plan to improve attendance and possibly appear before a committee for discipline and attendance for chronic absenteeism. Be advised that a student can be required to make up excessive absences in the summer in order to advance to the next grade or be retained.

b. Students 17 Years or Older:
   i. **First Offense:** Attendance Letter mailed home.
   ii. **Second Offense:** Attendance Letter mailed home.
   iii. **Third Offense:** Parents will be served notice indicating that there have been three (3) or more days of unlawful absences. A mandatory parent conference must be held to develop an improvement plan.
   iv. **Subsequent Offenses:** Additional unexcused absences will result in Level II disciplinary action. A parent conference will be required with the Principal, Superintendent or Board Committee depending on the number of offenses. The administrative staff will review chronic absentee cases on an individual basis.

TARDINESS GUIDELINES

Tardiness is not arriving to an assigned location prior to the designated time. There are two types of tardiness- being tardy to school and being tardy to class.

1. Tardiness to school is defined as being one (1) to 45 minutes late to school (After 8:00 to 8:45) or by the end of Period 1 on school days where the schedule has been altered, i.e. delays due to inclement weather.
   a. A student tardy (late) to school for an unlawful or unexcused reason for the first and second time, he/she will receive a warning from the office.
   b. For each subsequent unexcused tardy, the student will be assigned a detention. In addition, the student will not receive credit for any class room work missed.

c. Beginning with the fifth unexcused or unlawful tardy to school, the student will be assigned consequences in accordance with Level II of the school Discipline Code.

2. Tardiness to class is defined as not being in their assigned seat or area when the tardy bell rings.
   a. Classroom tardiness will be dealt with by the assigned teacher. Teachers may assign an after-school detention. Chronic offenders will be dealt with according to the Discipline Code.
   b. Late passes issued by the Main Office will only be for those students detained by office personnel. Teachers detaining a student after the tardy bell must write a pass for the detained student to show their assigned teacher. It is the student's responsibility to secure a pass before reporting to class late from the person detaining them. Otherwise, the student is considered tardy unexcused. Students will not be allowed to go and get a pass.

APPOINTMENT GUIDELINES

Parents are strongly encouraged to schedule appointments outside the school day. However, a doctor's or dentist's appointment must occasionally be scheduled to occur during school hours. These guidelines must be followed for a student to be dismissed from school:

1. The parent must bring in or send in with their child either a signed written note or the appointment card to the main office before the start of school on the day of the appointment.
2. The student will be issued a "Permit to Leave the Building." This permit will indicate the time the student is to be dismissed from class to report to the Main Office for the appointment.
3. At the time indicated on the permit to leave, the student must report to the Main Office with the permit and sign out before departure.
4. After the appointment, the doctor or dentist should give a note to the student to re-enter school, depending on the time, either after the appointment or the next school day.
5. In the case of a student being requested to leave school for an emergency situation, the parent(s) are requested to call the principal in person. The student is expected to return to school with a written excuse as soon as the emergency is resolved.

WITHDRAWAL

If a child is to be withdrawn from Oswayo Valley Middle/High School, the parent or guardian must complete the withdrawal process in person prior to the withdrawal date to avoid possible penalties.

EXTRA-CURRICULAR ACTIVITIES

GENERAL GUIDELINES

Extra-curricular activities at Oswayo Valley include athletics, intramurals, pep groups, weight lifting, dances, clubs, plays, fun/game nights, show choir, and band front. As a member of an extra-curricular activity in the Oswayo Valley School District the student will follow the code as listed below.

1. Attendance - The student must be present in school by the end of Period 3 (10:22 am) in order to participate in any practice, game, or activity on that par-

ticular day. If a student is tardy after 10:22 am, he/she will not be allowed to participate in extra-curricular activities that day unless he/she submits a doctor or dentist appointment slip upon arrival to school after the appointment. Those students coming from a doctor or dentist appointment must be in school a minimum of a half day (at least four hours) and submit a doctor's slip. As in all cases, tardies will be reviewed by the high school principal. The principal reserves the right to accept or reject tardies on an individual basis depending on the circumstances.

2. Dress and Conduct – Whenever representing the school district, students will be expected to dress well and present a neat appearance. Students involved in extra-curricular activities will conduct themselves as good citizens at all times. Each offense will be reviewed by the Athletic Committee/Extra-Curricular Eligibility Committee who will then make the necessary disposition.
3. Eligibility - Eligibility is composed of three major responsibility areas: Academics, Attendance, and Discipline.
   A. Weekly - Students involved in extra-curricular activities must be passing at least four (4) credits of subjects as per PIAA requirements. They must meet attendance and discipline regulations per day and cumulatively. If the student does not meet these guidelines, they are ineligible for a one week period (Sunday-Saturday). Grades are checked on Fridays after 9:30 am. The weekly ineligibility lists are prepared and distributed each Friday afternoon. Ineligibility notices for parents are given out to students on each Monday. Parents are reminded that they can check grades on the MMS parent portal.
   B. Marking Period - Students involved in extra-curricular activities must be passing at least four (4) credits of subjects as per PIAA requirements. If the student does not meet these guidelines, they are ineligible for a period of 15 school days beginning the day report cards are issued. If their failures were in the last marking period of the previous school year, they are ineligible until the sixteenth (16) school day of the next term.
   C. Exceptions - Students participating in athletics may participate in practices at the coaches' discretion during the period of ineligibility. Students may be removed from the team if ineligibility continues to be a problem. Athletes' academic eligibility for post season competition will be based on their status at the close of the regular season.
   D. Attendance - In addition to the attendance rules in section 1 above, the PIAA requires that any student missing twenty or more school days will be ineligible until they are in attendance of school for sixty school days following the twentieth day of absence.
   E. Discipline - Students are ineligible to participate on days when they have been suspended or expelled from regular attendance or while they are in placement at alternative discipline programs. Any student suspected of serious breaches of the extra- curricular code will be brought before an Extra-Curricular Eligibility Committee comprised of the principal, athletic director, and a teacher at large. Decisions of the committee may be reviewed by the Superintendent or Board of School Directors. The school will also follow any rule changes that the PIAA may make.
   F. Period - The ineligibility period will run Sunday through Saturday for weekly violations and will begin the day of report card distribution for nine week violations. Exceptions are noted above.

G. Any student associated with a sports team or extra-curricular activity that is on the ineligibility list will not be permitted to travel with the sports team or associated activity of which they are a member.

4. Prohibitions and Criminal/Illegal Activity - Students are absolutely forbidden to use tobacco, nicotine transport devices, possess or drink intoxicants, or possess or use drugs. Students will be immediately dismissed from the sport or activity in which they are participating with the possibility that the users or possessors will not participate in any other sport/extra-curricular activity for the remainder of the school year. This rule also applies to anyone caught stealing. Students possessing tobacco or nicotine products such as snuff, cigarettes, or e-cigarettes will be suspended for one contest. A second offense will result in the student being referred to the Athletic Committee/Extra-curricular Eligibility Committee for disciplinary action. Pupils who are arrested for possession or use of drugs, including alcohol, will be suspended from extra-curricular activities pending adjudication of the offense. Upon determination of guilt, the pupil may be suspended from all extra-curricular activities for the remainder of the year.
5. Inherent Risk - Parents permitting their children to participate in extra-curricular activities should be aware of the inherent risk of injury that exists. By giving permission for their child to participate they are acknowledging the inherent risk of student injury.
6. Consent Signatures - Parents and students are required to sign the extra-curricular code and certificate of consent by the first week of school or the student will be suspended from participation in any PIAA activity.
7. Any student suspected of serious breaches of the extra-curricular code will be brought before the Extra-curricular Eligibility Committee which will be comprised of the principal, activities director, and a varsity head coach. Decisions of the committee may be reviewed by the Superintendent or Board of School Directors. The school will also follow any rule changes that the PIAA may make.

   Students are strongly encouraged to begin participating on a sports team the first day of practice. Students will not be allowed to join a sport already in season if it is beyond the first two weeks of a winter or spring sport or by the end of the first week of school for a fall sport.

   Transfer students must immediately declare their intent to participate and commence practicing if they transfer during the season and are eligible to participate.

DANCE POLICY

Attendees. Dances are restricted to Oswayo Valley students in grades 6-12; the specific event organizers have the right to limit the grade levels of a particular dance, if granted approval from the administration. The prom is limited to students in grades 11 and 12, although grade 10 students may attend as a guest of a grade 11 or grade 12 student.

Oswayo Valley students eligible to attend an Oswayo Valley dance may invite a non-Oswayo Valley guest in grades 6-12 or up to and including the age of 20; they may invite a non-Oswayo Valley guest to the prom in grades 10-12 or up to and including the age of 20. The administration must approve, in advance, all guests who wish to attend an Oswayo Valley dance.

Time. Specific times will be set by faculty advisors in coordination with the administration. Late arrivals (during the last hour) will not be admitted. Once students leave the building, they may not re-enter; students may be required to sign-out if leaving early.

Dress Code. Students attending a dance/prom can expect to follow the school's dress code; students not in line with the dress code may be asked to change their attire or leave. For a semi-formal event girls should wear dress-slacks, a skirt or dress—no jeans, sweatshirts, or T-shirts; boys should wear dress pants, collared shirts, and/or sport coats—no jeans, sweatshirts, or T-shirts. A formal dance or prom requires formal, not casual wear.

Conduct. The behavior guidelines of the school apply to all school events. Those in attendance who choose to violate those guidelines will be asked to leave and may be subject to disciplinary consequences.

Music/DJs. Faculty advisors should preview music played at all school activities. Non-OV DJs are subject to the guidelines of the district.
Chaperones. Faculty advisors coordinate supervision with the assistance of adult chaperones. All school events require adult chaperones based on the number of student attendees. Events lacking sufficient supervision will be cancelled.

INSURANCE
School accident insurance is provided to students.

STUDENT ORGANIZATIONS
Student organizations at Oswayo Valley Middle/High School will be organized in an attempt to encourage students to develop wide and varied interests, to assume individual and group responsibility, and in a measure, to foster opportunities for social relationships which might not otherwise exist. Each organization may have particular requirements for membership and expectations for members as described by the faculty sponsor.

National Honor Society
The National Honor Society was established to recognize young people for their achievement in the areas of scholarship, character, leadership, and service. The Faculty Council, appointed each year by the principal, reviews the returned information sheets that the academically eligible students fill out. Based upon their accomplishments in these four NHS criteria, students are asked to join NHS.

For the criteria of Scholarship, Oswayo Valley High School Juniors and Seniors must have a cumulative grade point average of 90% or greater for membership consideration. Each academically eligible student is given an informational sheet to fill out and return to the NHS Advisor. This sheet allows the student to provide information on their school and out-of-school activities that demonstrate their achievements in the other qualities. Because the attributes of Character, Leadership, and Service are not as concrete as Scholarship, the following list is provided to illustrate examples of the attributes:

The student who exercises leadership:

- Exemplifies positive attitudes
- Inspires positive behavior in others
- Demonstrates academic initiative
- Demonstrates reliability and dependability
- Is a leader in the classroom, at work, or in other school/community activities

The student who serves:

- Volunteers and provides dependable and well-organized assistance, is gladly available, and is willing to sacrifice to offer assistance
- Works well with others and is willing to take on difficult or inconspicuous responsibilities
- Cheerfully and enthusiastically renders any requested service to the school
- Does committee and staff work without complaint
- Participates in some activity outside of school

The student of character:

- Takes criticism willingly and accepts recommendations graciously
- Consistently exemplifies desirable qualities of behavior
- Demonstrates the highest standards of honesty and reliability
- Regularly shows courtesy, concern, and respect for others
- Observes instructions and rules, is punctual, and faithful both inside and outside of the classroom

Invitations to join the OV Chapter are extended to those students whom the Faculty Council determines to meet the criteria. A special induction ceremony is held each spring to welcome the new members into the National Honor Society.

BEHAVIORAL GUIDELINES for AFTER SCHOOL ACTIVITIES

Students are expected to follow school rules and be good representatives of the school and community while attending after school activities. Unacceptable behavior will result in consequences.

Consequences:

a. 1st Offense - Banned from attending all extra-curricular activities for one (1) week (except practices).
b. 2nd Offense - Banned from all extra-curricular activities, including practices, for up to four (4) weeks.
c. 3rd Offense - Banned from all extra-curricular activities for up to one (1) year.

If the offense is a Level III or IV behavior as described in the Student Behavior Code the consequences may accelerate without following the above sequence.

Student Assistance Program (SAP)

The Student Assistance Program is a state-mandated program designed to help students overcome barriers to learning. A core team of trained staff and faculty are available for the identification and referral of students recommended for SAP services. With parental consent, students may be referred to out-patient counseling services, school-based services, case management, or monitoring. All services are strictly confidential.

Intensive Case Manager (ICM)

In cooperation with Potter County Human Services, the Middle/High School has a full-time Intensive Case Manager. The case manager is trained in the areas of mental health, drug and alcohol abuse, children and youth services, and juvenile probation. The position provides direct access to these services for students and their families. In addition, the case manager supervises student organizations, prevention groups, recreational activities, and coordinates services to multi-need families.

Handicapped Protection

In compliance with state and federal law, the Oswayo Valley School District will provide to each protected handicapped student, without cost to the student or family, those related aids, services, and/or accommodations which are needed to provide equal opportunity to participate in and obtain the benefits of the school program and extra-curricular activities to the maximum extent appropriate to the student's abilities. In order to qualify as a protected handicapped student, the child must be of school age with a physical or mental disability which substantially limits or prohibits participation in or access to any aspect of the school program.

These services and protections for "protected handicapped-students" are distinct from those applicable to all eligible or exceptional students enrolled, or seeking enrollment, in special education programs.

For further information on the evaluation procedures and provisions of services to protected handicapped students, please contact the Superintendent's Office at (814) 260-1700.

Homeless Students

The McKinney-Vento Act ensures that homeless youth have access to a free and appropriate public education. Homeless students are afforded educational rights which include an uninterrupted education while in a homeless situation. Contact the Guidance Office or the intensive case manager if you suspect that a student may be homeless.

Screening Procedures

Each year, the school district routinely conducts the following screenings for students in the grade level(s) indicated:

BMI ..... Grades 6 -12
Hearing Acuity ..... Grades 7 & 11
Visual acuity ..... Grades 6 -12
Scoliosis Screening ..... Grades 6 & 7

Gross motor and fine motor skills, academic skills, and social/emotional skills are assessed by school personnel on an on-going basis. Students who did not attend preschool are evaluated at the time of registration. Any parent/guardian with a concern may request a screening/evaluation of their child at any time.

Data from each screening source are noted within the child's health record. These records are always available to parents upon request. Information from the records is released only when the appropriate authorization has been obtained (signed permission by parents/guardians for outside agencies).

Evaluation Procedures

At the middle school/high school level, all referrals begin with a written request, initiated by a parent or professional educator, and submitted to the Guidance Counselor. Further information will be provided to the parent at that time.

DISCIPLINE CODE

Introduction

School policies, procedures, rules, and regulations are grounded in two basic premises:

1. The safety, health, and welfare of all school students and personnel are paramount.
2. The educational process must not be disrupted.

To provide a safe and effective learning community, the Oswayo Valley School District maintains a discipline code. This code will govern circumstances or actions that have impact upon the district, its employees or students, or the educational process. This code gives a general description as to the consequences that the school will impose through its system of discipline. The student should be aware that in addition to the consequences of the code, the student may also be subject to criminal prosecution for misconduct that rises to the criminal level.

The discipline outline herein will be carried out in accordance of the laws of Pennsylvania and the policies of the Oswayo Valley School District. This code cannot anticipate every possible circumstance or type of misconduct. It is intended to serve as a general guide applicable to most, but not all, situations. Each situation and circumstance is unique. Repeated discipline code violations by a particular student will be considered grounds for greater consequences. The student must be aware that the District cannot police every instance of misconduct. Because the District does not impose discipline upon a student for misconduct is no reason to believe that the District will not impose discipline for the same misconduct the next time it occurs.

In addition to the consequences as follows, the student is advised that the District may also confiscate any items used in association with misconduct (such as tobacco, cheat sheets, weapons, telephones, etc.).

Parents have the responsibility to be aware of the school's Discipline Code and to work with the school in reinforcing appropriate behavior.

Students have the responsibility to be familiar with the limits and consequences defined in the code and to behave in a positive manner.

Disciplinary action may result in:

a. Loss of privileges of membership in any student organization.
b. Loss of eligibility for athletic competition.
c. Loss of privilege of participation in any student activity, such as clubs, publications, trips, musical or dramatic productions.

Miscellaneous Inappropriate Behavior- Any student who engages in behavior, not otherwise specifically addressed in this code, including, but not limited to self-destructive behavior, behavior that is harmful to others or the property of others, or other behavior which negatively reflects the values of this discipline code or the philosophy, goals, and aims of the Oswayo Valley School District, will be subject to

suspension or other disciplinary action. The discipline may include action by the administration as well as a possible referral to the district magistrate. Students, regardless of age or marital status, are subject to all rules and regulations as set forth in this handbook and district policies.

BEHAVIORAL CONSEQUENCES

Infraction

An infraction is the lowest level of consequence for misbehavior. Teachers assign an infraction for minor incidents or procedural matters. Examples include excessive talking, poor use of class-time, or tardiness. Accumulation of infractions will lead to greater consequences.

Detention

A detention is assigned for misbehavior which impedes orderly classroom procedures or interferes with the orderly operation of the school. One hour detentions run on from 7:00 a.m. to 7:50 a.m. and from 3:05 p.m. to 3:55 p.m. Occasionally, two to three hour detentions are held from 3:05 until 4:55 or 3:05 to 5:55, respectively. Lunch detention may also be utilized and will be attended by the student during his/her designated lunch time. Failure to serve an assigned detention leads to more serious consequences as outlined in the discipline code. Parents may request a detention be reassigned for emergencies or extenuating circumstances, but a detention will not be rescheduled for practices, games, or other programs. If the student is absent the day of the assigned detention, she/he must serve the detention the next day it is held upon their return to school. Transportation arrangement is the responsibility of the parent or guardian. Detentions may be assigned by any staff member.

Suspension

A *temporary* suspension may be assigned for acts directed against persons or property which may result in seriously endangering the health or safety of others in school. It may last from one (1) to three (3) days and be either in-school or out-of-school, at the discretion of the administrator based on the nature of the incident and/or history of the offending student. The student is excluded from all extra-curricular activities for the day(s) of suspension. Parents will be notified by telephone or in writing as soon as possible.

A *full* suspension will be assigned by the administration or the Board of School Directors. It will last four (4) to ten (10) days out-of-school (OSS) under parent or guardian supervision. The student and/or parent will be afforded an informal hearing before an administrator prior to the full imposition of punishment. Out-of-School suspension may warrant SAP (Student Assistant Program) and/or ICM (Intensive Case Manager) referral. The student is prohibited from school property for the day(s) of suspension.

Superintendent Referral

Any student suspended for a Level II or III offense the second time will be referred to the Superintendent. Any student to be suspended for a Level IV offense will be immediately referred to the Superintendent. A conference will be held with the Superintendent to determine the student's educational placement.

Board Committee Referral
Any student suspended for a Level II or III offense the third time may be referred by the Superintendent to the Board of School Directors' Committee for Discipline Hearings. Any student to be suspended for a Level IV offense may also be referred to the Board of School Directors' Committee for Discipline Hearings. The committee will determine if the student will be recommended for an expulsion hearing.

Fourth Suspension
Any student suspended for a fourth time, regardless of the offense or its level, will automatically be referred to the Superintendent for consideration of an expulsion hearing.

Expulsion
Expulsion may be imposed only by a vote of the Board of Education. The administration will request a formal hearing before the Board of Education when the situation warrants. All disciplinary hearings will be conducted in compliance with Chapter 12 of the State Board of Education Regulations.

Referral to Civil/Criminal Justice System
Many offenses that occur in the school, during transportation, or at school sponsored activities will result in referral to the police, district attorney or district magistrate. The district has a zero tolerance for these types of offenses. Examples of these offenses include: possession, use, or distribution of tobacco, drugs, alcohol or weapons; assault; theft; fire equipment offenses; vandalism; etc. Many of these offenses may result in harsh fines or other penalties.

BEHAVIORAL CONTRACTS

Behavioral contracts may be used with students under IEP's, with students that have a history of behavioral noncompliance, non-resident students, or at the instruction of the Board of School Directors, Superintendent, or principal. These contracts will define specific behavioral limits to be observed, consequences, or strategies to be used that are consistent with the student's needs.

BULLYING

Bullying is unwanted, aggressive behavior among school aged children that involves a real or perceived power imbalance. The behavior is repeated or has the potential to be repeated, over time. Both kids who are bullied, or who bully others, may have serious, lasting problems. In order to be considered bullying, the behavior must be aggressive and include :

- An Imbalance of Power: Kids who bully use their power- such as physical strength, access to embarrassing information, or popularity, to control or harm others. Power imbalances can change over time and in different situations, even if they involve the same people.
- Repetition: Bullying behaviors happen more than once or have the potential to happen more than once.

Pursuant to Board Policy #249, individuals who violate this policy shall be subject to disciplinary action, which may include:

1. Counseling within the school
2. Parental conference
3. Loss of school privileges
4. Transfer to another school building, classroom, or bus
5. Exclusion from school-sponsored activities
6. Detention
7. Suspension
8. Expulsion
9. Counseling/Therapy outside of school
10. Referral to law enforcement officials

HAZING

Hazing is defined as any action or situation which recklessly or intentionally endangers the mental, physical health or safety of a person or which willfully destroys or removes public or private property for the purpose of initiation or admission into or affiliation with, or as a condition of continued membership, in any organization. The board prohibits hazing in connection with any student activity or organization regardless of whether the conduct occurs on or off school property or outside of school hours. No student, parent/guardian, coach, sponsor, volunteer or district employee shall engage in, condone or ignore any form of hazing. The board encouages students who have been subjected to hazing to promply report such incidents to the building principal.

Building principals shall such disciplinary action for violations of this policy as is appropriate and within their authority, as set forth in policy and the Code of Student Conduct. In addition to other authorized discipline, building principals shall have the authority, after providing the student or students an informal hearing, to impose a fine of up to one hundred dollars ($100) on each student determined to have engaged in hazing in violation of this policy. When reccomended disciplinary action results in a formal hearing before the Board, in addition to other authorized disciplinary consequences, the Board may also impose a fine of up to two hundred dollars ($200) on each student determined to have engaged in hazing in violation of this policy. Any person who causes or participate in hazing may also be subject to criminal prosecution.

TOBACCO POSSESSION or USE

Tobacco possession (Level II), in any form, has been made a summary offense by the Commonwealth of Pennsylvania. Any student caught or observed with tobacco products on school property, at school events, or on the school contracted transportation system will be referred to local law enforcement and may be subject to charges, court appearances, and/or fines. Referral to SAP will be made and the completion of the Tobacco Clinic will be required.

Oswayo Valley Middle/High School
Examples of Offenses – Level I

Misbehavior on the part of the student which impedes orderly classroom procedures or interferes with the orderly operation of the school. Parental contact will usually be made by mail and/or telephone when a detention or other disciplinary is assigned.

These behaviors will usually be handled by an individual teacher, but may require intervention by the school administration. The administration reserves discretion in all instances.

Examples of Offenses	First Offense	Second Offense	Third Offense
Bus Misbehavior	Warning and Letter to Parent	Suspension of Bus Privileges (3-7 days). Detention	Suspension of Bus Privileges Referred to Superintendent
Dress Code Violation	Warning/ Changing of Inappropriate Clothing	Changing of Inappropriate Clothing. Parental Contact & Detention	Moves to Level II
General Disregard of Classroom or School Rules	Warning or Detention	Detention	Moves to Level II
Lavatory Violations	Detention	Temporary Suspension	Moves to Level II
Misconduct Specific to Cafeteria	Detention during Lunch Time and/or Detention	Loss of Cafeteria Privileges for up to 30 Days and/or Detention	Moves to Level II
Offensive Language	Detention	Detention or Temporary Suspension	Moves to Level II
Parking Lot Violations	Warning	Detention/ Loss of Privilege to Drive for 1 Week	Moves to Level II
Hall Pass Violation	Detention	Detention & Loss of Privilege	Moves to Level II
Inappropriate Public Display of Affection	Warning	Detention	Moves to Level II
Tardiness to Classes – Accumulation of more than 3 per nine weeks	Detention	Detention	Moves to Level II
Cell Phone	Warning or Detention: Device returned to student at end of school day	Detention: Parent must retrieve device from the office	Moves to Level II
Tardiness to School (Unlawful or unexcused)	Detention assigned on 3rd tardy. No credit for missed work.	Detention. No Make-up Work or Credit	Moves to Level II
Fifth Violation or more of any combination of Level I Offenses	Moves to Level II for Chronic Level I Behavior	Moves to Level II for Chronic Level I Behavior	Moves to Level II for Chronic Level I Behavior

Oswayo Valley Middle/High School
Examples of Offenses – Level II

Level II infractions disrupt the learning climate as a result of their seriousness. Also included as Level II incidents are misbehaviors which represent a direct threat to the health and safety of others.

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These behaviors require the intervention by administrative personnel. The administration reserves discretion in all instances.

Examples of Offenses	First Offense	Second Offense	Third Offense
Chronic Level I Behavior	Temporary or Full Suspension based on previous offense. Parental notification.	Temporary or Full Suspension based on previous offense. Referral to Superintendent.	Temporary or Full Suspension based on previous offense. Referral to Superintendent.
Disrespect Towards Staff Member	Temporary Suspension & Parental Notification.	Full Suspension. Referral to Superintendent	Full Suspension Meeting with School Board Committee
Failure to Serve Detention	2 Hour Detention & Parental Notification	Temporary Suspension	Refer to Superintendent
Forgery, Falsifying Records, Filing False Report, Cheating, Lying or Other Serious Acts of Dishonesty	Temporary Suspension & Parental Notification	Full Suspension. Referral to Superintendent	Full Suspension & Meeting with School Board Committee
Insubordination	Temporary Suspension & Parental Conference	Full Suspension. Referral to Superintendent	Full Suspension & Meeting with School Board Committee
Leaving School Without Permission/Skipping Class	Temporary Suspension & Parental Notification	Full Suspension. Referral to Superintendent	Full Suspension & Meeting with School Board Committee
Prohibited use of Technology(internet/ Intranet, Computers, Personal Electronic Devices, Cell Phones)	Temporary Suspension	Full Suspension	Full Suspension & Meeting with School Board Committee
Obscenities Directed toward Staff	Temporary Suspension & Parental Notification	Full Suspension. Referral to Superintendent	Full Suspension & Meeting with School Board Committee
Academic Dishonesty, Plagiarism, Cheating	Temporary Suspension & Parental Notification - Zero on Assignment	Full Suspension. Referral to Superintendent - Zero on Assignment	Full Suspension & Meeting with School Board Committee - Zero on Assignment
Nicotine - Tobacco Violations (Smokeless)	Temporary Suspension & Parental Notification - Completion of Tobacco Clinic - Charges Filed. SAP Referral.	Full Suspension. Referral to Superintendent - Charges Filed	Full Suspension - Meeting with School Board Committee - Charges Filed
Vehicular Violations	Temporary Suspension & Parental Notification	Full Suspension & 9 Weeks Loss of Driving Privileges. Referral to Superintendent	Loss of Driving Privileges Remainder of Year Police Notification Possible
Behavior that Threatens Other Students	Temporary Suspension & Parental Notification	Full Suspension. Referral to Superintendent	Full Suspension - Meeting with School Board Committee

Oswayo Valley Middle/High School
Examples of Offenses – Level III

Acts directed against persons or property which may result in seriously endangering the health or safety of others in school. Restitution of property and damages will be required when appropriate. Parental contact will be made for all offenses.

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Level III acts will be handled by the building administration.
The administration reserves discretion in all instances.
These acts may be criminal and referred to police for appropriate legal action.

Examples of Offenses	First Offense	Second Offense	Third Offense
Chronic Level I, II Behavior	Temporary Suspension for 3 Days - Early Dismissal, Legal Action as Appropriate	Full Suspension, Early Dismissal, Refer to Superintendent, Legal Action as Appropriate	Full Suspension, Early Dismissal, Meeting with School Board Committee Legal Action as Appropriate
Fighting or Physical Contact with the intent to do bodily harm	Temporary Suspension for 3 Days - Early Dismissal, Legal Action as Appropriate	Full Suspension, Early Dismissal, Refer to Superintendent, Legal Action as Appropriate	Full Suspension, Early Dismissal, Meeting with School Board Committee Legal Action as Appropriate
Harassment - May include Sexual, Racial or Ethnic	Temporary Suspension for 3 Days - Legal Action as Appropriate	Full Suspension, Refer to Superintendent, Possible Police Referral, Mental Health Referral as Appropriate	Full Suspension, Meeting with School Board Committee, Police Referral
Indecent Exposure	Temporary Suspension for 3 Days - Early Dismissal, Police Notification.	Full Suspension, Early Dismissal, Refer to Superintendent. Legal Action as Appropriate	Full Suspension, Early Dismissal, Meeting with School Board Committee Legal Action as Appropriate
Possession of Dangerous Object as Lighters, Matches, Stink Bombs, Fire Crackers, etc.	Temporary Suspension for 3 Days - Early Dismissal, Legal Action as Appropriate	Full Suspension, Early Dismissal, Refer to Superintendent. Legal Action as Appropriate	Full Suspension, Early Dismissal, Meeting with School Board Committee Legal Action as Appropriate
Theft or Possession of Stolen Property	Temporary Suspension, Restitution, Legal Action as Appropriate	Full Suspension, Restitution, Refer to Superintendent, Police Referral	Full Suspension, Meeting with School Board Committee, Police Referral
Vandalism	Temporary Suspension for 3 Days, Early Dismissal, Restitution to School District, Police Referral	Full Suspension, Early Dismissal, Restitution to the School District, Referral to Superintendent, Legal Action as Appropriate	Full Suspension, Early Dismissal, Meeting with School Board Committees Legal Action as Appropriate

Oswayo Valley Middle/High School
Examples of Offenses – Level IV

Illegal behaviors and/or behaviors which pose a definite threat to the health, welfare, or safety of the student or others. A full suspension will be issued in each case. A mandatory informal hearing will be held with the student and parents within three school days of the offense. Students will be referred to the SAP team and appropriate agencies such as probation, Children & Youth, and Drug & Alcohol. The police will be notified and appropriate charges pressed. The administration reserves discretion in all instances.

Examples of Offenses	Every Offense
Incorrigible Behavior	Full Suspension; Mandatory Parent Conference; Referral for Expulsion to the School Board
Any Threat or Acts of Violence Directed Towards Staff	Full Suspension; Student dismissed from School with Parent; Mandatory Parent Conference; Police Notification; Referral to Superintendent for Hearing and Possible Expulsion
Arson	Full Suspension; Student dismissed from School with Parent; Mandatory Parent Conference; Police Notification; Referral to Superintendent for Hearing and Possible Expulsion
Assault / Battery	Full Suspension; Student dismissed from School with Parent; Mandatory Parent Conference; Police Notification; Referral to Superintendent for Hearing and Possible Expulsion
Bomb Threat	Full Suspension; Student dismissed from School with Parent; Mandatory Parent Conference; Police Notification; Referral to Superintendent for Hearing and Possible Expulsion
Extortion	Full Suspension; Student dismissed from School with Parent; Mandatory Parent Conference; Police Notification; Referral to Superintendent for Hearing and Possible Expulsion
False Fire Alarms, Tampering with Fire or Safety Equipment or School Security System	Full Suspension; Student dismissed from School with Parent; Mandatory Parent Conference; Police Notification; Referral to Superintendent for Hearing and Possible Expulsion
Furnishing or Selling Any Unauthorized Substance (Alcohol - Drug - Controlled Substance)	Full Suspension; Student dismissed from School with Parent; Mandatory Parent Conference; Police Notification; Referral to Superintendent for Hearing and Possible Expulsion
Possession or Use of Any Unauthorized Substance (Alcohol - Drug - Controlled Substance)	Full Suspension; Student dismissed from School with Parent; Mandatory Parent Conference; Police Notification; Referral to Superintendent for Hearing and Possible Expulsion
Possession, Use, or Transfer of Explosive or Incendiary Devices	Full Suspension; Student dismissed from School with Parent; Mandatory Parent Conference; Police Notification; Referral to Superintendent for Hearing and Possible Expulsion
Possession, Use, or Transfer of Dangerous Weapon	Full Suspension; Student dismissed from School with Parent; Mandatory Parent Conference; Police Notification; Referral to Superintendent for Hearing and Possible Expulsion
Refusal to Comply with a Reasonable Search	Full Suspension; Student dismissed from School with Parent; Mandatory Parent Conference; Police Notification; Referral to Superintendent for Hearing and Possible Expulsion
Theft Possession, or Sale of Stolen Property	Full Suspension; Student dismissed from School with Parent; Mandatory Parent Conference; Police Notification; Referral to Superintendent for Hearing and Possible Expulsion
Trespassing on School Property	Full Suspension; Student dismissed from School with Parent; Mandatory Parent Conference; Police Notification; Referral to Superintendent for Hearing and Possible Expulsion

BUS TRANSPORTATION & DISCIPLINE

1. Buses arriving in the morning will unload at the main entrance. The buses will reload at designated areas at 3:00. Students riding on buses are under the jurisdiction of school authorities, who are responsible for their conduct from the time they board a bus in the morning until the time they are delivered home after school. The bus driver is in charge at all times and is authorized to assign seats. Boisterousness endangers everybody's safety and will not be tolerated.
2. If a student(s) is/are causing a general disturbance on a bus, it is the bus driver's responsibility to contact the parents and inform them of these problems. Parents should be informed that further problems could result in the student losing his/her bus privileges. (Personal contact by the bus driver could prevent future problems.)

   The following procedure will be used:

   a. **1st Offense** - The bus drivers must present the Conduct Report to the bus contractor. The bus contractor will refer the Bus Conduct Report to the elementary or high school principal. Typically, a warning will be issued and a letter from the respective principal will be sent to the parent after the first offense. (If the incident warrants, the student may lose the privilege to ride the bus for three (3) days, seven (7) days, or for the remainder of the year. Action taken depends upon seriousness of the offense.)
   b. **2nd Offense** - Same procedure as above, with an automatic suspension of bus privileges for three (3) days, seven (7) days, or the remainder of the year. (Action taken depends upon seriousness of the offense.) A letter will follow the second offense or any bus offense thereafter.
   c. **3rd Offense** - Automatic suspension of bus privileges. It could be for the remainder of the year. Referral will be made to Superintendent.
   d. **4th Offense** - The student loses bus privileges for the remainder of the year. Referral will be made to the Board of School Directors.

CONTROLLED SUBSTANCES

The Oswayo Valley School District recognizes that drug abuse presents a major problem in our society. This policy and its associated guidelines are an effort by the district to respond effectively to the potential and current use and abuse of drugs by members of its student population.

STATEMENT OF INTENT

The Oswayo Valley School District finds any student drug involvement unacceptable. The District will seek to establish an effective prevention/intervention program through the coordinated efforts of the administration, faculty, staff, Student Assistance Program, parents, and appropriate referral agencies. As an extension of this policy, the following guidelines shall be used by all faculty, when responding to drug-related situations.

These guidelines have been created as one part of the Oswayo Valley School District Drug Policy. They are intended to provide a consistent means for effectively responding to drug-related situations that may occur at school or at school sponsored events. They have been written with due consideration for the legal rights and responsibilities of administrators, faculty, students, and parents who may find themselves involved in such situations. The Board reserves the right to use any extraordinary measures deemed necessary to control substance abuse and use.

Definition of Terms

Drugs include any alcohol or malt beverage, any drug listed in Act 64 (1972) as a controlled substance, chemical abuse substance, or medication for which prescription is required under the law and/or any substance which is intended to alter mood. Examples of the above include, but are not limited to beer, wine, liquor, marijuana, hashish, chemical solvents, glue, look-alike substance, and any capsules or pills not registered with the school nurse.

Student Support Program is a multi-disciplinary team composed of school personnel. This team has been trained to understand and deal with the issues of adolescent chemical use, abuse, and dependency and will play a primary role in the identification and referral process of students coming to their attention.

Cooperative Behavior is the willingness of a student to work with school personnel in a reasonable and helpful manner and complying with requests and recommendations of the members of the Student Support Program and/or the administration.

Uncooperative Behavior is the resistance or refusal, either verbal, physical, or passive on the part of the student to comply with the reasonable request or recommendations of school personnel. Defiance, assault, deceit, and flight are examples of uncooperative student behavior.

Uncooperative Behavior shall also include the refusal to comply with recommendations of the Student Support Program.

Drug Paraphernalia is any utensil or item which in the school's judgment can be associated with the use of drugs, alcohol, or mood-altering substances. Examples include, but are not limited to roach clips, pipes, and bowls.

Policy Categories

1. The use of a drug by a student is suspected, but no evidence of violation of law or school regulation has been found.

   This situation may involve:

   a. The student who is suspected of using drugs, but does not show extreme behavior changes and no evidence is available.
   b. The student who contacts a teacher in regard to the drug use of a friend or another student.
   c. The student who volunteers information about personal drug use.

   IMMEDIATE ACTION - The school personnel may talk with the individual and will refer him/her to the Student Support Program.

   INVESTIGATION - The investigation will consist of discussion with the student and/or referral to the Student Support Program

   NOTIFICATION OF PARENTS - Parents will not be notified unless the immediate safety of the individual is in danger. Parents will be notified of behavior and performance indicators if warranted.

   CONFIDENTIALITY - The information will be limited to only those involved.

   DISPOSITION OF SUBSTANCE - N/A

   DISCIPLINE/REHABILITATION - To be determined by Student Support Program.

NOTIFICATION OF POLICE - N/A

2. A student demonstrates symptoms associated with drug use (staggering, slurred speech, dazed appearance, incoherence, inability to respond). This situation shall be handled as a health problem and potential emergency.

   IMMEDIATE ACTION - Seek immediate medical attention by notifying the administration and school nurse who will take whatever steps are necessary depending on the severity of the situation.

   INVESTIGATION - The investigation will involve determining the substance taken, if possible, and the source. The principal will investigate possibly searching the student's locker, car, and possessions. The student will be referred to the Student Support Program.

   NOTIFICATION OF PARENTS -The parent will be immediately notified of the incident and of the action taken and will be requested to transport the student for medical evaluation or meet the student at the hospital, if the situation warrants.

   CONFIDENTIALITY - The information will be limited to those directly involved in the situation.

   DISPOSITION OF SUBSTANCE - If the substance is discovered at the time of an emergency, further action will be taken depending on the appropriate category.

   DISCIPLINE / REHABILITATION - Disciplinary action will coincide with appropriate situation/category. The student will be referred to the Student Support Program.

   NOTIFICATION OF POLICE - Police will not be notified unless a safety emergency exists or the student is found in possession.

3. A student possesses drug related paraphernalia.

   IMMEDIATE ACTION - The teacher will summon the principal or escort the student to the principal's office. The paraphernalia will be confiscated and the staff member will write an anecdotal report of the incident.

   INVESTIGATION - The principal may search the student, his/her desk, locker, and other possessions.

   NOTIFICATION OF PARENTS - The parent will be notified and the situation described.

   CONFIDENTIALITY - Information will be limited to the parties involved and the parents.

   DISPOSITION OF SUBSTANCE - The paraphernalia will be confiscated and sent for analysis if warranted.

DISCIPLINE / REHABILITATION - The student will be referred to the Student Support Program. The student will also be assigned to after-school detention. If there is evidence of a further violation, see the appropriate category.

NOTIFICATION OF POLICE - The police will be notified at the discretion of the principal.

4. A student is found in possession of, using, or under the influence of a drug or drugs. This is a first offense and the student is cooperative.

   IMMEDIATE ACTION - The teacher will summon the principal or escort the student to the principal's office. The staff member will write an anecdotal report of the incident.

   INVESTIGATION - The principal, or designee, will ask that the student empty his/her pockets and/or purse and volunteer all drug-like substances. The student's locker, car, desk, and other possessions may be searched.

   NOTIFICATION OF PARENTS - The parent will be contacted, the situation described, the parent requested to provide transportation for student, and an immediate conference arranged.

   CONFIDENTIALITY - Information will be limited to the initial parties involved, the Superintendent, the parents, and the police.

   DISPOSITION OF SUBSTANCE - The substance will be sealed, marked, and turned over to the Pennsylvania State Police with a request for analysis.

   DISCIPLINE REHABILITATION - The student will be immediately suspended for a maximum of three (3) school days. Following an informal hearing, the student may be assigned to the I.S.S. for a maximum seven (7) school days. The student will be referred to the Student Support Program. Within ten (10) days the student will be required to have an assessment by an agency approved by the Student Support Program and comply with the recommendations made by that agency.

   NOTIFICATION OF POLICE - The police will be notified.

5. A student is found in possession of, using, or under the influence of a drug or drugs. This is a first offense but the student is uncooperative.

   IMMEDIATE ACTION - The teacher will summon the principal or escort the student to the principal's office. The staff member will write an anecdotal report of the incident.

   INVESTIGATION - The principal, or designee, will ask that the student empty his/her pockets and/or purse and volunteer all drug-like substances. The student's locker, car, desk, and other possessions may be searched.

   NOTIFICATION OF PARENTS - The parent will be contacted, the situation described, and the parent requested to come to the school immediately. The parent will be asked to provide transportation and a conference arranged.

CONFIDENTIALITY - Information will be limited to the initial parties involved, the Superintendent, the parents, and police.

DISPOSITION OF SUBSTANCE - The substance will be sealed, marked, and turned over to the Pennsylvania State Police with a request for analysis.

DISCIPLINE / REHABILITATION - The student will be immediately suspended for three (3) school days. Following an informal hearing the student may be suspended for a maximum of seven (7) additional days and/or assigned to the I.S.S. for a maximum of ten (10) school days. The student will be referred to the Student Support Program. A formal school board hearing to consider expulsion from school will be considered. The administration will request that conditions for the return to school following a possible expulsion include an assessment by a drug/alcohol agency approved by the Student Support Program and compliance with recommendations of that agency.

6. A student is found to be in possession, using or under the influence of a drug or drugs when attending any school-sponsored function.

   IMMEDIATE ACTION - The chaperone will contact the group advisor, administrator or staff chaperone. The staff person will confiscate the drug if available and try to isolate the student. The names of any witnesses should be noted as well as a description of the student's actions. An anecdotal report of the incident will be written and submitted to the principal.

   INVESTIGATION - The principal or designee will ask that the student empty his/her pockets and/or purse and volunteer all drug-like substances. The student's locker, car, and other possessions may be searched.

   NOTIFICATION OF PARENTS - The parent will be contacted, the situation described, and the parent requested to provide transportation for the student.

   CONFIDENTIALITY - Information will be limited to the initial parties involved, Superintendent, and parents.

   DISPOSITION OF SUBSTANCE - The substance will be sealed, marked, and turned over to the Pennsylvania State Police with a request for analysis.

   DISCIPLINE / REHABILITATION - The student will be referred to the Student Support Program. Further discipline as provided by the appropriate situational category will be administered following the principal's investigation.

   NOTIFICATION OF POLICE - Police will be notified if evidence warrants.

7. A student is involved in a repeated offense of category 4, 5, or 6.

   IMMEDIATE ACTION - The teacher will summon the principal or escort the student to the principal's office.

   INVESTIGATION - The principal, or designee, will request that the student empty his/her pockets and/or purse and volunteer all drug-like substances. The student's locker, desk, and all personal property will be searched according to policy.

NOTIFICATION OF PARENTS - A parent will be contacted immediately and the situation described.

CONFIDENTIALITY - Information will be limited to the initial parties involved, Superintendent and parents.

DISPOSITION OF SUBSTANCE - The substance will be sealed, marked, and turned over to the Pennsylvania State Police with a request for an analysis and possible use in further proceedings.

DISCIPLINE / REHABILITATION - The student will be immediately suspended for three (3) school days. If charges are validated during an informal hearing, the student will be suspended for an additional seven (7) days. The principal will report the results of the informal hearing to the Superintendent and a formal hearing to consider expulsion will be recommended. The administration will request that conditions for the return to school following a possible expulsion include an assessment by a drug and alcohol agency approved by the Student Support Program and compliance with the recommendations of the agency.

NOTIFICATION OF POLICE - Police will be contacted.

8. A student is distributing a drug, drugs, or drug paraphernalia.

IMMEDIATE ACTION - The teacher will summon the principal or escort the student to the principal's office. An anecdotal report describing the incident will be written. The police will be notified.

INVESTIGATION - The principal, or designee, will request that the student empty his/her pockets and/or purse and volunteer all drug-like substances. The student's locker, desk, and all personal property will be searched according to policy.

NOTIFICATION OF PARENTS - The parent will be contacted immediately, the situation described, and the parent informed that the police have been called.

CONFIDENTIALITY - Information will be limited to the initial parties involved, Superintendent, parents, and police.

DISPOSITION OF SUBSTANCE - The substance will be sealed, marked, and turned over to the police as evidence. An analysis will be requested and possibly used in further proceedings.

DISCIPLINE / REHABILITATION - The student will immediately be suspended for three (3) school days. If charges are validated during an informal hearing, the student will be suspended for seven (7) school days. The principal will report the results of the informal hearing to the Superintendent and a formal hearing will be considered. The administration will request that conditions for the return to school include following the alcohol agency approved by the Student Support Program and compliance with the recommendations of the agency.

NOTIFICATION OF POLICE - The police will be notified and involved in this situation.

Oswayo Valley Middle/High School
Handbook Signatory Page

NOTE: This page is to be removed from the handbook (by cutting along the dashed line on the side), read, and signed by parents and students, where indicated. Your child's 1st Period teacher will collect and submit them to the Main Office. Forms returned after the 1st Period Teacher collects them must be turned in directly to the Main Office.

PART I: Parent Liability and consent for participation in activities or transportation.

1. I give permission for my child _____(name of student) to participate in activities and outings scheduled by the Oswayo Valley School District.
2. I understand that for some of these activities transportation will be provided by the Oswayo Valley School District. Further, I will not hold the school district liable in any way for damages as a result of an accident on unforeseen circumstances.

Parent Signature:_____Date: _____

PART II: Publicity Consent

I grant permission to the Oswayo Valley School District to use any facsimile of my child _____(name of student) including, but not limited to photographs, video and voice representations, for publicity and non-commercial educational purposes.

Parent Signature:_____Date: _____

PART III: Handbook Acknowledgment

Students will be ineligible to participate in or attend any extra-curricular activities until this page is returned.

I acknowledge receipt of this student handbook and have read and understand its contents.

Student Signature:_____Date: _____

Parent Signature:_____Date: _____

Oswayo Valley School District
Intranet and Internet Contract

NOTE: This page is to be removed from the handbook (by cutting along the dashed line on the side), read, and signed by parents and students, where indicated. Your child's 1st Period teacher will collect and submit these to the Main Office. Forms returned after the 1st Period teacher collects them must be turned in directly to the Main Office.

Part I: STUDENT CONTRACT:

I understand and will abide by the provisions and conditions of this contract and realize the Internet account is designed for educational purposes only. I understand that any violation of the above provisions may result in disciplinary action, the revoking of my user account, and any appropriate legal action. I will not hold my teacher or OVSD responsible for or legally liable for materials distributed to or acquired from the network. I also agree to report any inappropriate or derogatory use of the Internet to an administrator or staff member.

Student's Name (Print): _____ Grade: _____

Student's Signature: _____

Part II: PARENT/GUARDIAN CONTRACT:

As the parent/guardian of _____, I have read this contract and understand that the Internet account is designed for educational purposes only. I also understand that it is impossible for OVSD to restrict access to all controversial materials. I will not hold the teacher or OVSD responsible for or legally liable for materials distributed to or acquired from the network. I also agree to report any inappropriate use of the information system to a staff member or school administrator.

I accept full responsibility for supervision if and when my child's use is not in a school setting. I hereby give my permission to issue an account for my student that is good until September 15 of the next school year and certify that the information contained on this form is correct.

Parent/Guardian Name (Print): _____

Parent Signature: _____ Date: _____

NOTICE TO PARENTS

RELEASE OF STUDENT INFORMATION TO RECRUITERS
2016-2017 School Year

Dear Parent/Guardian,

Pursuant to the federal No Child Left Behind Act of 2001, the Oswayo Valley School District must disclose to military recruiters and institutions of higher learning, upon request, the names, addresses and telephone numbers of high school students.

The district must also notify parents/guardians of their right and the right of their child to request that the district not release such information without prior written consent.

Parents/Guardians wishing to exercise their option to withhold their consent of the release of the above information to military recruiters or to institutions of higher learning must sign this form below and return it to the Guidance Office no later than two weeks after school begins each year.

Reservation of Consent for the Release of Certain Student Information Under the No Child Left Behind Act

Please do <u>not</u> release the name, address and telephone number of my child

_____ to the following (check each that applies):
(Student Name)

❑ Military recruiters

❑ Institutions of higher learning

_____ _____
(Student Signature) Grade Level

_____ _____
(Parent Signature) Date

Planner Pages

Assignments for the week of August 22nd

Monday, Aug. 22

IN-SERVICE DAY

Tuesday, Aug. 23

ACT 80 DAY
Meet the Teacher
Evening 5:30-7:30

Wednesday, Aug. 24

ACT 80 DAY

Thursday, Aug. 25

FIRST DAY
FOR STUDENTS

Friday, Aug. 26

Notes and Things

Assignments for the week of August 29th

Monday, Aug. 29

Tuesday, Aug. 30

Wednesday, Aug. 31

Thursday, Sept. 1

Friday, Sept. 2

Notes and Things

Assignments for the week of September 5th

Monday, Sept. 5

LABOR DAY
NO SCHOOL

Tuesday, Sept. 6

Wednesday, Sept. 7

Thursday, Sept. 8

Friday, Sept. 9

Notes and Things

Assignments for the week of September 12th

Monday, Sept. 12

Tuesday, Sept. 13

Wednesday, Sept. 14

Thursday, Sept. 15

Friday, Sept. 16

Notes and Things

Assignments for the week of September 19th

Monday, Sept. 19

Tuesday, Sept. 20

Wednesday, Sept. 21

Thursday, Sept. 22

Friday, Sept. 23

Notes and Things

Assignments for the week of September 26th

Monday, Sept. 26

Tuesday, Sept. 27

Wednesday, Sept. 28

Thursday, Sept. 29

Friday, Sept. 30

Notes and Things

Assignments for the week of October 3rd

Monday, Oct. 3

Tuesday, Oct. 4

Wednesday, Oct. 5

Thursday, Oct. 6

Friday, Oct. 7

NO SCHOOL

Notes and Things

Assignments for the week of October 10th

Monday, Oct. 10

NO SCHOOL

Tuesday, Oct. 11

Wednesday, Oct. 12

Thursday, Oct. 13

Friday, Oct. 14

Notes and Things

Assignments for the week of October 17th

Monday, Oct. 17

Tuesday, Oct. 18

Wednesday, Oct. 19

Thursday, Oct. 20

Friday, Oct. 21

Notes and Things

Assignments for the week of October 24th

Monday, Oct. 24

Tuesday, Oct. 25

Wednesday, Oct. 26

Thursday, Oct. 27

Friday, Oct. 28

Notes and Things

Assignments for the week of October 31th

Monday, Oct. 31

Tuesday, Nov. 1

Wednesday, Nov. 2

Thursday, Nov. 3

Friday, Nov. 4

ACT 80 DAY
Parent Conferences
No School for Students

Notes and Things

Assignments for the week of November 7th

Monday, Nov. 7

Tuesday, Nov. 8

Wednesday, Nov. 9

Thursday, Nov. 10

Friday, Nov. 11

Notes and Things

Assignments for the week of November 14th

Monday, Nov. 14

Tuesday, Nov. 15

Wednesday, Nov. 16

Thursday, Nov. 17

Friday, Nov. 18

Notes and Things

Assignments for the week of November 21st

Monday, Nov. 21

Tuesday, Nov. 22

Wednesday, Nov. 23

Thursday, Nov. 24

THANKSGIVING
NO SCHOOL

Friday, Nov. 25

NO SCHOOL

Notes and Things

Assignments for the week of November 28th

Monday, Nov. 28

NO SCHOOL

Tuesday, Nov. 29

Wednesday, Nov. 30

Thursday, Dec. 1

Friday, Dec. 2

Notes and Things

Assignments for the week of December 5th

Monday, Dec. 5

Tuesday, Dec. 6

Wednesday, Dec. 7

Thursday, Dec. 8

Friday, Dec. 9

Notes and Things

Assignments for the week of December 12th

Monday, Dec. 12

Tuesday, Dec. 13

Wednesday, Dec. 14

Thursday, Dec. 15

Friday, Dec. 16

Notes and Things

Assignments for the week of December 19th

Monday, Dec. 19

Tuesday, Dec. 20

Wednesday, Dec. 21

Thursday, Dec. 22

MAKE UP DAY #1

Friday, Dec. 23

CHRISTMAS &
NEWS YEARS BREAK

Notes and Things

Assignments for the week of January 2nd

Monday, Jan. 2

CHRISTMAS &
NEWS YEARS BREAK

Tuesday, Jan. 3

Wednesday, Jan. 4

Thursday, Jan. 5

Friday, Jan. 6

Notes and Things

Assignments for the week of January 9th

Monday, Jan. 9

CHRISTMAS &
NEWS YEARS BREAK

Tuesday, Jan. 10

Wednesday, Jan. 11

Thursday, Jan. 12

Friday, Jan. 13

Notes and Things

Assignments for the week of January 16th

Monday, Jan. 16

IN-SERVICE DAY
No School for Students

Tuesday, Jan. 17

Wednesday, Jan. 18

Thursday, Jan. 19

Friday, Jan. 20

Notes and Things

Assignments for the week of January 23rd

Monday, Jan. 23

Tuesday, Jan. 24

Wednesday, Jan. 25

Thursday, Jan. 26

Friday, Jan. 27

Notes and Things

Assignments for the week of January 30th

Monday, Jan. 30

Tuesday, Jan. 31

Wednesday, Feb. 1

Thursday, Feb. 2

Friday, Feb. 3

Notes and Things

Assignments for the week of February 6th

Monday, Feb. 6

Tuesday, Feb. 7

Wednesday, Feb. 8

Thursday, Feb. 9

Friday, Feb. 10

Notes and Things

Assignments for the week of February 13th

Monday, Feb. 13

Tuesday, Feb. 14

Wednesday, Feb. 15

Thursday, Feb. 16

Friday, Feb. 17

MAKE UP DAY #2

Notes and Things

Assignments for the week of February 20th

Monday, Feb. 20

MAKE UP DAY #3

Tuesday, Feb. 21

Wednesday, Feb. 22

Thursday, Feb. 23

Friday, Feb. 24

Notes and Things

Assignments for the week of February 27th

Monday, Feb. 27

Tuesday, Feb. 28

Wednesday, March 1

Thursday, March 2

Friday, March 3

Notes and Things

Assignments for the week of March 6th

Monday, March 6

Tuesday, March 7

Wednesday, March 8

Thursday, March 9

Friday, March 10

Notes and Things

Assignments for the week of March 13th

Monday, March 13

Tuesday, March 14

Wednesday, March 15

Thursday, March 16

Friday, March 17

MAKE UP DAY #4

Notes and Things

Assignments for the week of March 20th

Monday, March 20

MAKE UP DAY #5

Tuesday, March 21

Wednesday, March 22

Thursday, March 23

Friday, March 24

Notes and Things

Assignments for the week of March 27th

Monday, March 27

Tuesday, March 28

Wednesday, March 29

Thursday, March 30

Friday, March 31

Notes and Things

Assignments for the week of April 3rd

Monday, April 3

Tuesday, April 4

Wednesday, April 5

Thursday, April 6

Friday, April 7

Notes and Things

Assignments for the week of April 10th

Monday, April 10

Tuesday, April 11

Wednesday, April 12

Thursday, April 13

Friday, April 14

GOOD FRIDAY &
SPRING BREAK

Notes and Things

Assignments for the week of April 17th

Monday, April 17

SPRING BREAK

Tuesday, April 18

MAKE UP DAY #6

Wednesday, April 19

Thursday, April 20

Friday, April 21

Notes and Things

Assignments for the week of April 24th

Monday, April 24

SPRING BREAK

Tuesday, April 25

MAKE UP DAY #6

Wednesday, April 26

Thursday, April 27

Friday, April 28

Notes and Things

Assignments for the week of May 1st

Monday, May 1

Tuesday, May 2

Wednesday, May 3

Thursday, May 4

Friday, May 5

Notes and Things

Assignments for the week of May 8th

Monday, May 8

Tuesday, May 9

Wednesday, May 10

Thursday, May 11

Friday, May 12

Notes and Things

Assignments for the week of May 15th

Monday, May 15

Tuesday, May 16

Wednesday, May 17

Thursday, May 18

Friday, May 19

Notes and Things

Assignments for the week of May 22nd

Monday, May 22

Tuesday, May 23

Wednesday, May 24

Thursday, May 25

Friday, May 26

Notes and Things

Assignments for the week of May 29th

Monday, May 29

MEMORIAL DAY
NO SCHOOL

Tuesday, May 30

Wednesday, May 31

Thursday, June 1

EARLY DISMISSAL
STUDENTS' LAST DAY
IN-SERVICE DAY

Friday, June 2

COMMENCEMENT

Notes and Things

FOR LAV, LOCKER & PHONE ONLY

Name: _____

Homeroom:_____Grade: _____

Date	Time	From	To	Teacher

FOR NURSE, OFFICE, MAKEUP, GUIDANCE CONFERENCE ROOM

PASS MUST BE CARRIED AT ALL TIMES

Date	Time	From

FOR LAV, LOCKER & PHONE ONLY

Name: _____

Homeroom:_____Grade: _____

Date	Time	From	To	Teacher

FOR NURSE, OFFICE, MAKEUP, GUIDANCE CONFERENCE ROOM

PASS MUST BE CARRIED AT ALL TIMES

Date	Time	From

FOR LAV, LOCKER & PHONE ONLY

Name: _____

Homeroom:_____Grade: _____

Date	Time	From	To	Teacher

FOR NURSE, OFFICE, MAKEUP, GUIDANCE CONFERENCE ROOM

PASS MUST BE CARRIED AT ALL TIMES

Date	Time	From

FOR LAV, LOCKER & PHONE ONLY

Name: _____

Homeroom:_____Grade: _____

Date	Time	From	To	Teacher

FOR NURSE, OFFICE, MAKEUP, GUIDANCE CONFERENCE ROOM

PASS MUST BE CARRIED AT ALL TIMES

Date	Time	From

FOR LAV, LOCKER & PHONE ONLY

Name: _____

Homeroom:_____Grade: _____

Date	Time	From	To	Teacher

FOR NURSE, OFFICE, MAKEUP, GUIDANCE CONFERENCE ROOM

PASS MUST BE CARRIED AT ALL TIMES

Date	Time	From

FOR LAV, LOCKER & PHONE ONLY

Name: _____

Homeroom:_____Grade: _____

Date	Time	From	To	Teacher

FOR NURSE, OFFICE, MAKEUP, GUIDANCE CONFERENCE ROOM

PASS MUST BE CARRIED AT ALL TIMES

Date	Time	From

FOR LAV, LOCKER & PHONE ONLY

Name: _____

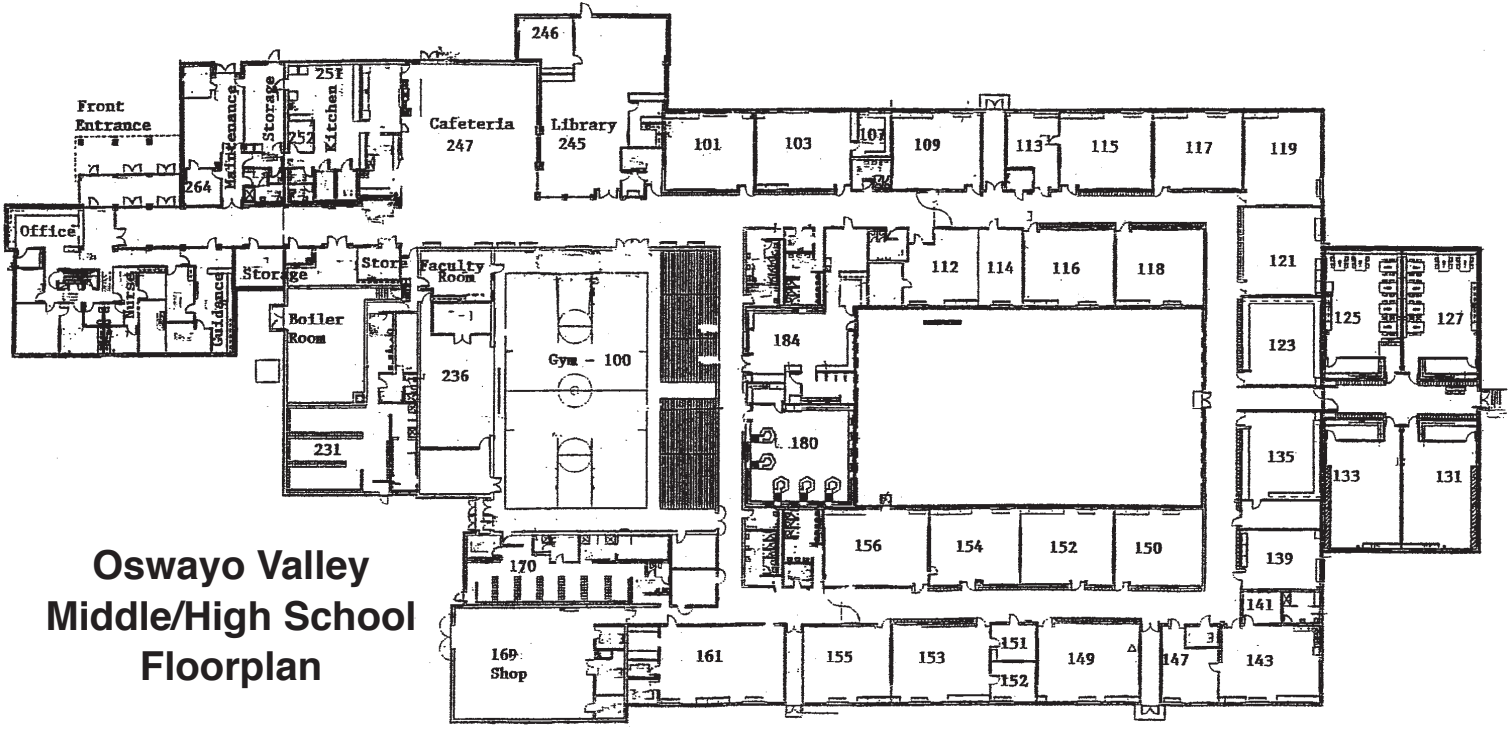
Homeroom:_____Grade: _____

Date	Time	From	To	Teacher

FOR NURSE, OFFICE, MAKEUP, GUIDANCE CONFERENCE ROOM

PASS MUST BE CARRIED AT ALL TIMES

Date	Time	From



Oswayo Valley Middle/High School Floorplan

www.iu9.org