



# Phased School Reopening Health and Safety Plan Template

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Each school entity must create a Health and Safety Plan which will serve as the local guidelines for all instructional and non- instructional school reopening activities. As with all emergency plans, the Health and Safety Plan developed for each school entity should be tailored to the unique needs of each school and should be created in consultation with local health agencies. Given the dynamic nature of the pandemic, each plan should incorporate enough flexibility to adapt to changing conditions. The templates provided in this toolkit can be used to document a school entity's Health and Safety Plan, with a focus on professional learning and communications, to ensure all stakeholders are fully informed and prepared for a local phased reopening of school facilities. A school entity's Health and Safety Plan must be approved by its governing body and posted on the school entity's publicly available website prior to the reopening of school. School entities should also consider whether the adoption of a new policy or the modification of an existing policy is necessary to effectively implement the Health and Safety Plan.

Each school entity should continue to monitor its Health and Safety Plan throughout the year and update as needed. All revisions should be reviewed and approved by the governing body prior to posting on the school entity's public website.

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*This resource draws on a resource created by the Council of Chief State School Officers (CCSSO) that is based on official guidance from multiple sources to include: the Centers for Disease Control and Prevention, the White House, American Academy of Pediatrics, Learning Policy Institute, American Enterprise Institute, Rutgers Graduate School of Education, the World Health Organization, the Office of the Prime Minister of Norway as well as the departments of education/health and/or offices of the governor for Idaho, Montana, New York, Texas and Washington, DC.*

## Health and Safety Plan: **Oswayo Valley School District**

All decision-makers should be mindful that as long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities. All school activities must be informed by [Governor Wolf's Process to Reopen Pennsylvania](#). The administration has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions:

- The Red Phase: Schools remain closed for in-person instruction and all instruction must be provided via remote learning, whether using digital or non-digital platforms. Provisions for student services such as school meal programs should continue. Large gatherings are prohibited.
- The Yellow Phase and Green Phase: Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity's publicly available website.

Based on your county's current designation (i.e., red, yellow, green) and the best interests of your local community, indicate which type of reopening your LEA has selected by checking the appropriate box in row three of the table below. Use the remainder of the template to document your LEA's plan to bring back students and staff, how you will communicate the type of reopening with stakeholders in your community, and the process for continued monitoring of local health data to assess implications for school operations and potential adjustments throughout the school year.

Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating the county as being in the red, yellow, or green phase. Some counties may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen. This means that your school entity should account for changing conditions in your local Health and Safety Plan to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

## Type of Reopening

### Key Questions

- How do you plan to bring students and staff back to physical school buildings, particularly if you still need social distancing in place?
- How did you engage stakeholders in the type of re-opening your school entity selected?
- How will you communicate your plan to your local community?
- Once you reopen, what will the decision-making process look like to prompt a school closure or other significant modification to operations?

**Based on your county's current designation and local community needs, which type of reopening has your school entity selected? (SELECT ONE BOX BELOW)**

- Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern).
- Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).
- Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks).
- Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).

**Anticipated launch date for in-person learning (i.e., start of blended, scaffolded, or total reopening): In person instruction will be offered at all times virtual instruction will be offered due to contact tracing or case count increases.**

## Pandemic Coordinator/Team

Each school entity is required to identify a pandemic coordinator and/or pandemic team with defined roles and responsibilities for health and safety preparedness and response planning during the phased reopening of schools. The pandemic coordinator and team will be responsible for facilitating the local planning process, monitoring implementation of your local Health and Safety Plan, and continued monitoring of local health data to assess implications for school operations and potential adjustments to the Health and Safety Plan throughout the school year. To ensure a comprehensive plan that reflects the considerations and needs of every stakeholder in the local education community, LEAs are encouraged to establish a pandemic team to support the pandemic coordinator. Inclusion of a diverse group of stakeholders is critical to the success of planning and implementation. LEAs are highly encouraged to make extra effort to engage representatives from every stakeholder group (i.e., administrators, teachers, support staff, students, families, community health official or other partners), with a special focus on ensuring that the voices of underrepresented and historically marginalized stakeholder groups are prioritized. In the table below, identify the individual who will serve as the pandemic coordinator and the stakeholder group they represent in the row marked “Pandemic Coordinator”. For each additional pandemic team member, enter the individual’s name, stakeholder group they represent, and the specific role they will play in planning and implementation of your local Health and Safety Plan by entering one of the following under “Pandemic Team Roles and Responsibilities”:

- **Health and Safety Plan Development:** Individual will play a role in drafting the enclosed Health and Safety Plan;
- **Pandemic Crisis Response Team:** Individual will play a role in within-year decision making regarding response efforts in the event of a confirmed positive case or exposure among staff and students; or
- **Both (Plan Development and Response Team):** Individual will play a role in drafting the plan and within-year decision making regarding response efforts in the event of confirmed positive case.

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities (Options Above)
Jed Hamberger	Total District	Both
Julie Hall	Middle/High School	Both
Doug Dickerson	Elementary	Both
Trent Bryant	Maintenance	Pandemic Team
Nicole Mathews	Nurse	Pandemic Team

Ashley Jandrew	Nurse Assistant	Pandemic Team
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## Key Strategies, Policies, and Procedures

Once your LEA has determined the type of reopening that is best for your local community and established a pandemic coordinator and/or pandemic team, use the action plan templates on the following pages to create a thorough plan for each of the requirements outlined in the Pennsylvania Department of Education’s Preliminary Guidance for Phased Reopening of PreK-12 Schools.

For each domain of the Health and Safety Plan, draft a detailed summary describing the key strategies, policies, and procedures your LEA will employ to satisfy the requirements of the domain. The domain summary will serve as the public-facing description of the efforts your LEA will take to ensure health and safety of every stakeholder in your local education community. Thus, the summary should be focused on the key information that staff, students, and families will require to clearly understand your local plan for the phased reopening of schools. You can use the key questions to guide your domain summary.

For each requirement within each domain, document the following:

- **Action Steps under Yellow Phase:** Identify the discrete action steps required to prepare for and implement the requirement under the guidelines outlined for counties in yellow. List the discrete action steps for each requirement in sequential order.
- **Action Steps under Green Phase:** Identify the specific adjustments the LEA or school will make to the requirement during the time period the county is designated as green. If implementation of the requirement will be the same regardless of county designation, then type “same as Yellow” in this cell.
- **Lead Individual and Position:** List the person(s) responsible for ensuring the action steps are fully planned and the school system is prepared for effective implementation.
- **Materials, Resources, and/or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Professional Development (PD) Required:** In order to implement this requirement effectively, will staff, students, families, or other stakeholders require professional development?

In the following tables, an asterisk (\*) denotes a mandatory element of the plan. All other requirements are highly encouraged to the extent possible.

## Cleaning, Sanitizing, Disinfecting, and Ventilation

### Key Questions

- How will you ensure the building is cleaned and ready to safely welcome staff and students?
- How will you procure adequate disinfection supplies meeting OSHA and [CDC requirements for COVID-19](#)?
- How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety?
- What protocols will you put in place to clean and disinfect throughout an individual school day?
- Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

**Summary of Responses to Key Questions:** Each building will be sanitized with a backpack room sprayer to disinfect each room where students and staff are in attendance each day school is in session. Many have already been purchased and will be purchased on an as needed basis throughout the school year. We will implement cleaning, sanitation, disinfection, and ventilation procedures on a daily basis and as students change classrooms. Hourly desk wipe downs and common areas for students with disinfectant wipes in each classroom. Maintenance staff, teachers, and support staff will all be trained on disinfecting procedures. Masks will be required at all times while on school property indoors, outdoors masks are not required based on DOH or CDC guidance.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* <b>Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</b>	<ul style="list-style-type: none"> <li>Daily sanitization in all student contact areas</li> </ul>	<ul style="list-style-type: none"> <li>Full instruction with social distance maintained to the best of our ability</li> <li>Daily sanitization in all student contact areas</li> </ul>	Jed Hamberger	Funding for supplies and transportation	Y
<b>Other cleaning, sanitizing, disinfecting, and ventilation practices</b>					

## Social Distancing and Other Safety Protocols

### Key Questions

- How will classrooms/learning spaces be organized to mitigate spread?
- How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day?
- What policies and procedures will govern use of other communal spaces within the school building?
- How will you utilize outdoor space to help meet social distancing needs?
- What hygiene routines will be implemented throughout the school day?
- How will you adjust student transportation to meet social distancing requirements?
- What visitor and volunteer policies will you implement to mitigate spread?
- Will any of these social distancing and other safety protocols differ based on age and/or grade ranges?



- Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

**Summary of Responses to Key Questions: Seating arrangements will be shifted for social distancing where applicable. Elementary and secondary grade levels will be scheduled to reduce combinations in student populations across grade levels. Outdoor space will be utilized when available for students and staff, but is weather dependent. Hand washing procedures and cough/sneeze cover will be taught to all students. No differences will be made based on age of students and all plans will be implemented district wide. Masks will be required at all times while on school property indoors, outdoors masks are not required based on DOH or CDC guidance.**

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Classroom/ learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible	<ul style="list-style-type: none"> <li>• Daily sanitization in all student contact areas</li> </ul>	<ul style="list-style-type: none"> <li>• Full instruction with social distance maintained to the best of our ability</li> <li>• Daily sanitization in all student contact areas</li> </ul>	Building Administrators	Funding and Supplies	N
* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms	<ul style="list-style-type: none"> <li>• Meals will be served with social distancing</li> </ul>	<ul style="list-style-type: none"> <li>• Meals will be served with social distancing</li> </ul>	Building Principals	None	N

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices	<ul style="list-style-type: none"> <li>Hygiene lessons for each student in each areas of the school. Transition equals a need for hand washing.</li> </ul>	<ul style="list-style-type: none"> <li>Hygiene lessons for each student in each areas of the school. Transition equals a need for hand washing.</li> </ul>	Building Principals	None	N
* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs	Done				
* Identifying and restricting non-essential visitors and volunteers	Done				
* Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports	<ul style="list-style-type: none"> <li>Athletics will continue based on PA DOH/CDC guidance</li> </ul>	<ul style="list-style-type: none"> <li>Sporting events – Select and provide safe opportunities for exercise and sports events for students.</li> </ul>	Building Principals	None	N
Limiting the sharing of materials among students	<ul style="list-style-type: none"> <li>Not needed due to cancelation</li> </ul>	<ul style="list-style-type: none"> <li>Select student groups for each set of materials</li> </ul>	Athletic Director	None	N

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<b>Staggering the use of communal spaces and hallways</b>	<ul style="list-style-type: none"> <li>Stagger in-person training schedules based on plan implementation timelines. – trainings per building should limit capacity within the thresholds.</li> </ul>	<ul style="list-style-type: none"> <li>Stagger in-person training schedules based on plan implementation timelines. – trainings per building should limit capacity within the thresholds.</li> </ul>	Building Principals	None	N
<b>Adjusting transportation schedules and practices to create social distance between students</b>	<ul style="list-style-type: none"> <li>Not affordable</li> </ul>	<ul style="list-style-type: none"> <li>Not affordable</li> </ul>	Jed Hamberger	4 times our current transportation reimbursement, or 100% reimbursement for newly needed transportation due to adjustments.	N
<b>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</b>	<ul style="list-style-type: none"> <li>Continue with planned schedules that we have while still providing social distancing throughout the building</li> </ul>	<ul style="list-style-type: none"> <li>Continue with planned schedules that we have while still providing social distancing throughout the building</li> </ul>	Building Principals	None	N
<b>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</b>	Does not apply	Does not apply			
<b>Other social distancing and safety practices</b>					

## Monitoring Student and Staff Health

### Key Questions

- How will you monitor students, staff, and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?
- Where, to whom, when, and how frequently will the monitoring take place (e.g. parent or child report from home or upon arrival to school)?
- What is the policy for quarantine or isolation if a staff, student, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19?
- Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students?
- What conditions will a staff or student confirmed to have COVID-19 need to meet to safely return to school? How will you accommodate staff who are unable to uncomfortable to return?
- How will you determine which students are willing/able to return? How will you accommodate students who are unable or uncomfortable to return?
- When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan?
- Which stakeholders will be trained on protocols for monitoring student and staff health? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

**Summary of Responses to Key Questions:** Student showing symptoms will be sent to a quarantine room for examination by the nurse. The school nurse, building level administrator, and PA DOH will be responsible for making the decision of quarantine. Students or staff will need to be released by the DOH to return to school if they are diagnosed with COVID-19. Students who are unable to return will be instructed through virtual learning. Changes to local health and safety plan will be posted to the district website. Only the approved contacts for each individual will be notified of confirmed illnesses. We will only be providing written documentation of symptoms and it will be up to staff judgement of when to send a student to be examined by the nurse. Masks will be required at all times while on school property indoors, outdoors masks are not required based on DOH or CDC guidance.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* <b>Monitoring students and staff for symptoms and history of exposure</b>	<ul style="list-style-type: none"> <li>Any student showing symptoms will be sent to a quarantine room for examination by the nurse.</li> </ul>	<ul style="list-style-type: none"> <li>Any student showing symptoms will be sent to a quarantine room for examination by the nurse.</li> </ul>	Building Principals	Already purchased	N
* <b>Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</b>	<ul style="list-style-type: none"> <li>Isolation rooms for each building have been designated</li> </ul>	<ul style="list-style-type: none"> <li>Isolation rooms for each building have been designated</li> </ul>	Building Principals	None	N
* <b>Returning isolated or quarantined staff, students, or visitors to school</b>	<ul style="list-style-type: none"> <li>DOH Guidance</li> </ul>	<ul style="list-style-type: none"> <li>DOH Guidance</li> </ul>	Building Principals	None	N
<b>Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols</b>	<ul style="list-style-type: none"> <li>Only direct contacts will be notified due to confidentiality.</li> </ul>	<ul style="list-style-type: none"> <li>Only direct contacts will be notified due to confidentiality.</li> </ul>	Building Principals	None	N
<b>Other monitoring and screening practices</b>					

## Other Considerations for Students and Staff

### Key Questions

- What is the local policy/procedure regarding face coverings for staff? What is the policy/procedure for students?

- What special protocols will you implement to protect students and staff at higher risk for severe illness?
- How will you ensure enough substitute teachers are prepared in the event of staff illness?
- How will the LEA strategically deploy instructional and non-instructional staff to ensure all students have access to quality learning opportunities, as well as supports for social emotional wellness at school and at home?

**Summary of Responses to Key Questions: Face coverings are required for all staff and students and visitors. If students are at a higher risk for severe illness, they will have the option to learn from home or provide their own masks. We will provide substitutes to the best of our ability, but there is already a shortage for our need. The district will deploy instruction and non-instructional staff as we would in any normal operating school year. Virtual counseling will be available for students who choose to stay at home.**

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Protecting students and staff at higher risk for severe illness	<ul style="list-style-type: none"> <li>• Required for staff and students</li> </ul>	<ul style="list-style-type: none"> <li>• Optional for all</li> </ul>	Building principals	None	N
* Use of face coverings (masks or face shields) by all staff	<ul style="list-style-type: none"> <li>• Required for staff and students</li> </ul>	<ul style="list-style-type: none"> <li>• Optional for all</li> </ul>	Building principals	None	N
* Use of face coverings (masks or face shields) by older students (as appropriate)	<ul style="list-style-type: none"> <li>• Required for staff and students</li> </ul>	<ul style="list-style-type: none"> <li>• Optional for all</li> </ul>	Building Principals	None	N
Unique safety protocols for students with complex needs or other vulnerable individuals	<ul style="list-style-type: none"> <li>• Students at high risk will have the choice to learn in school or virtually at home</li> </ul>	<ul style="list-style-type: none"> <li>• Students at high risk will have the choice to learn in school or virtually at home</li> </ul>	Building Principals	None	N

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<b>Strategic deployment of staff</b>	<ul style="list-style-type: none"> <li>Staff will be deployed according to contracts</li> </ul>	<ul style="list-style-type: none"> <li>Staff will be deployed according to contracts</li> </ul>	Building Principals	None	N

## Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. For each item that requires professional development, document the following components of your professional learning plan.

- **Topic:** List the content on which the professional development will focus.
- **Audience:** List the stakeholder group(s) who will participate in the professional learning activity.
- **Lead Person and Position:** List the person or organization that will provide the professional learning.
- **Session Format:** List the strategy/format that will be utilized to facilitate participant learning.
- **Materials, Resources, and or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Start Date:** Enter the date on which the first professional learning activity for the topic will be offered.
- **Completion Date:** Enter the date on which the last professional learning activity for the topic will be offered.

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
CDC guidelines	All staff	Jed Hamberger	Virtual meeting	None	June 15, 2020	June 15, 2020
OV Reentry Plan	All staff	Jed Hamberger	Virtual Meeting	None	August 22, 2020	August 22, 2020
Revised H&S Plan	All District Residents	Jed Hamberger	Board Meeting Live Stream	None	December 13, 2021	Decmeber 13, 2021



## Health and Safety Plan Communications

Timely and effective family and caregiver communication about health and safety protocols and schedules will be critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community.

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
<b>Reopening Plans</b>	All district residence	Jed Hamberger	District Website	March 26, 2020	Pending return to normal school operations
<b>One Calls</b>	All District staff/students	Jed Hamberger	One call – phone call	March 26, 2020	Pending return to normal school operations

## Health and Safety Plan Summary: **Oswayo Valley School District**

Anticipated Launch Date: **December 13, 2021**

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

### Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
<p>* <b>Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</b></p>	<p><b>Seating arrangements will be shifted for social distancing where applicable. Elementary and secondary grade levels will be scheduled to reduce combinations in student populations across grade levels. Outdoor space will be utilized when available for students and staff, but is weather dependent. Hand washing procedures and cough/sneeze cover will be taught to all students. No differences will be made based on age of students and all plans will be implemented district wide. Masks will be required at all times while on school property indoors, outdoors masks are not required based on DOH or CDC guidance.</b></p>

### Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
<p>* <b>Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</b></p> <p>* <b>Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</b></p>	<p><b>Seating arrangements will be shifted for social distancing where applicable. Elementary and secondary grade levels will be scheduled to reduce combinations in student populations across grade levels. Community will only be allowed to use our space if they fund the disinfecting of each room that is in use outside of the school day. No community organizations will be able to use the building during the school day. Outdoor space will be utilized when available for students and staff, but is weather dependent.</b></p>

Requirement(s)	Strategies, Policies and Procedures
<p>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</p> <p>* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</p> <p>* Handling sporting activities consistent with the <a href="#">CDC Considerations for Youth Sports</a> for recess and physical education classes</p> <p>Limiting the sharing of materials among students</p> <p>Staggering the use of communal spaces and hallways</p> <p>Adjusting transportation schedules and practices to create social distance between students</p> <p>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</p> <p>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</p> <p>Other social distancing and safety practices</p>	<p><b>Hand washing procedures and cough/sneeze cover will be taught to all students. Transportation will not be adjusted due to the increased cost in transportation. Tripling our cost for transportation is not feasible. Visitors for IEP meetings and educational needs will only be permitted, other visitors will be maintained in each building entrance way to maintain social distancing. No differences will be made based on age of students. All plans will be implemented district wide. Masks will be required at all times while on school property when social distancing cannot be maintained.</b></p>

## Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies and Procedures
<p>* Monitoring students and staff for symptoms and history of exposure</p>	<p><b>Student showing symptoms will be sent to a quarantine room for examination by the nurse. The school nurse</b></p>

Requirement(s)	Strategies, Policies and Procedures
<p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p> <p>* Returning isolated or quarantined staff, students, or visitors to school</p> <p>Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols</p>	<p>building level administrator, and PA DOH will be responsible for making the decision of quarantine. Students or staff will need to be released by the DOH to return to school if they are diagnosed with COVID-19. Students who are unable to return will be instructed through virtual learning. Changes to local health and safety plan will be posted to the district website. Only the approved contacts for each individual will be notified of confirmed illnesses. We will only be providing written documentation of symptoms and it will be up to staff judgement of when to send a student to be examined by the nurse. Masks will be required at all times while on school property indoors, outdoors masks are not required based on DOH or CDC guidance.</p>

**Other Considerations for Students and Staff**

Requirement(s)	Strategies, Policies and Procedures
<p>* Protecting students and staff at higher risk for severe illness</p> <p>* Use of face coverings (masks or face shields) by all staff</p> <p>* Use of face coverings (masks or face shields) by older students (as appropriate)</p> <p>Unique safety protocols for students with complex needs or other vulnerable individuals</p> <p>Strategic deployment of staff</p>	<p>Face coverings are required for all staff and students and visitors. If students are at a higher risk for severe illness, they will have the option to learn from home or provide their own masks. We will provide substitutes to the best of our ability, but there is already a shortage for our need. The district will deploy instruction and non-instructional staff as we would in any normal operating school year. Virtual counseling will be available for students who choose to stay at home.</p>

## Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **Oswayo Valley School District** reviewed and approved the Phased School Reopening Health and Safety Plan **December 13, 2021**.

The plan was approved by a vote of:

**Yes**

**No**

Affirmed on **December 13, 2021**

By:

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*(Signature\* of Board President)*

Mitch DeLong

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*(Print Name of Board President)*

\*Electronic signatures on this document are acceptable using one of the two methods detailed below.

**Option A:** The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

**Option B:** If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.